

**CALIFORNIA CITRUS PEST AND DISEASE PREVENTION COMMITTEE
FINANCE SUBCOMMITTEE MEETING**

Meeting Minutes
Tuesday, December 6, 2022

Opening:

The Finance Subcommittee webinar was called to order at 9:00 A.M. on December 6, 2022, by Subcommittee Chair Bob Felts, Jr.

Subcommittee Members Present:

Bob Felts, Jr.*	Dave Tomlinson*	James McFarlane*
Jared Plumlee*	John Gless, Sr.*	Keith Watkins*

Subcommittee Absent:

CDFA Staff and Guests:

Carl Baum*	Anmol Joshi*	Michael Soltero*
Alisha Garcia*	Keith Okasaki*	ThuyVy Truong*
Victoria Hornbaker*	Preetika Pratap*	Jason Wu*

*Participated via webinar

Opening Comments

Finance Subcommittee Chairman, Bob Felts, Jr., welcomed Subcommittee members, guests and staff participating via webinar.

Review 2021-22 Budget and Expenditures

Jason Wu presented the fiscal year (FY) 2021-22 expenditures. June 2022 is closed in the Financial Information System of California (FI\$Cal) with \$4,701,857 in expenditures bringing the year-to-date total to \$31,164,934 and a remaining balance of \$13,423,875. The prior FY year-to-date expenditures totaled \$23,774,161. There has been no change in expenditures since the previous meeting.

Alisha presented a chart showing Citrus Pest and Disease Prevention Division (CPDPD) funding sources. CPDPD is preparing the final billing for the Citrus Health Response Program (CHRP) agreement. Bob asked why the Federal Fund was not offset by the Food and Agriculture Fund (Ag Fund). Victoria Hornbaker and Alisha answered that some expenditures hit the Federal Fund directly so only a portion of the Ag Fund expenditures were able to be redirected.

Review 2021-22 Revenue

Jason presented the FY 2021-22 revenue. Since the previous meeting, CPDPD received \$33,532 in revenue bringing the year-to-date total of revenue received to \$11,939,008. The year-to-date total converts to approximately 170,557,257 cartons.

Alisha presented a chart comparing projected cartons to actual cartons received by FY. Cartons received represents 95 percent of the projected cartons.

Review 2022-23 Budget and Expenditures

Jason presented the FY 2022-23 approved budget and expenditures. October 2022 has closed in FI\$Cal with \$3,149,451 in expenditures. The FY 2022-23 year-to-date total is \$10,104,737 with a remaining balance of \$34,345,018. Bob asked about increases in expenditures for various budget line items. Alisha answered that most of the increases can be attributed to the increased amount of work that staff are performing, lab costs, indirect costs, and Pro Rata costs. Pro Rata costs come in as a lump sum in the beginning of the year and indirect costs hit monthly. Keith Watkins asked about staffing levels this year compared to the prior year. Victoria answered that staffing levels are slightly down this year as seasonal positions are always hard to fill.

Review 2022-23 Revenue

Jason presented the FY 2021-22 revenue. CPDPD received \$362,355 in revenue bringing the year-to-date total of revenue received to \$362,355.

Other Business

Fund Condition Statement

The Budget Office (BO) and Financial Services Branch (FSB) have acknowledged that there is an issue with the Fund Condition Statement (FCS), but they have not been able to pinpoint the cause. Carl Baum has set up a meeting with the BO, FSB, and Victoria to have a thorough explanation of how the FCS is derived to find the source of the discrepancy.

The meeting was adjourned at 9:36 A.M. The next Finance Subcommittee meeting will be held on January 3, 2023, at 9:00 A.M.