

**CALIFORNIA CITRUS PEST AND DISEASE PREVENTION COMMITTEE
FINANCE SUBCOMMITTEE MEETING**

Meeting Minutes
Tuesday, November 8, 2022

Opening:

The Finance Subcommittee webinar was called to order at 9:00 A.M. on November 8, 2022, by Subcommittee Chair Bob Felts, Jr.

Subcommittee Members Present:

Bob Felts, Jr.*	Dave Tomlinson*	Keith Watkins*
John Gless, Sr.*		

Subcommittee Absent:

Jared Plumlee	James McFarlane
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CDFA Staff and Guests:

Carl Baum*	Anmol Joshi*	Michael Soltero*
Paul Figueroa*	Mark McBroom*	ThuyVy Truong*
Alisha Garcia*	Jana Miscevic*	Claudia Vasquez*
David Gutierrez*	David Morgan*	Jennifer Willems*
Victoria Hornbaker*	Alex Muniz*	Jason Wu*
Laura Irons*	Keith Okasaki*	

*Participated via webinar

Opening Comments

Finance Subcommittee Chairman, Bob Felts, Jr., welcomed Subcommittee members, guests and staff participating via webinar.

Review 2021-22 Budget and Expenditures

Jason Wu presented the fiscal year (FY) 2021-22 expenditures. June 2022 closed in the Financial Information System of California (FI\$Cal) with \$4,701,857 in expenditures bringing the year-to-date total to \$31,164,934 and a remaining balance of \$13,423,875. The prior FY year-to-date expenditures totaled \$23,774,161. The remaining overage is due to indirect and Pro Rata costs. Bob asked why there was an increase in total expenditures even though the FY has closed, and if the Citrus Pest and Disease Prevention Division (CPDPD) anticipated additional expenditures that would further increase the total expenditures. Carl Baum answered that it is due to late invoices from counties and contractors for work done in FY 2021-22. Carl replied that he has no reason to anticipate significant changes, only minor changes, to the year-to-date total. Bob inquired about the budget line 17 overages and where they were distributed. Alisha Garcia answered that vehicle expenses got charged to budget line 17 but were reallocated to the correct budgets on the display.

Alisha presented a chart showing CPDPD funding sources. Bob asked how the Food and Agriculture Fund (Ag Fund) was determined. Victoria Hornbaker explained that it is the amount of spending authority from the Ag Fund, and it is unlikely that CPDPD will expend the full amount. Bob asked if the federal billings would reduce the Ag Fund by the same amount. Victoria answered that the funds do not transfer in a one-to-one fashion, as some expenditures hit the Federal Fund directly, other expenditures that hit the Ag Fund will be reduced once they are billed out to the Citrus Health Response Program agreement.

Review 2021-22 Revenue

Jason presented the FY 2021-22 revenue. Since the previous meeting, CPDPD received \$918,198 in revenue bringing the year-to-date total of revenue received to \$11,905,476. The year-to-date total converts to approximately 170,078,229 cartons.

Alisha presented a chart comparing projected cartons to actual cartons received by FY. Cartons received represents 90 percent of the projected cartons.

Review 2022-23 Budget and Expenditures

Jason presented the FY 2022-23 approved budget and expenditures. July, August, and September 2022 have all closed in FISCAL. July 2022 closed with \$1,503,811 in expenditures, August 2022 closed with \$2,356,987 in expenditures, and September 2022 closed with \$3,094,488 in expenditures. The FY 2022-23 year-to-date total is \$6,955,286 with a remaining balance of \$37,463,825.

Review Crop Estimate

Victoria presented the FY 2022-23 projected crop estimate using the National Agricultural Statistics Service Projection from October 12, 2022. The NASS projection was only 400,000 cartons over the CPDPD projection. The consensus of the Finance Subcommittee was to maintain the 188,000,000-carton projection that was approved at the September Committee meeting.

She also mentioned that she has requested for federal funds for Citrus Commodity Survey for FY 2023-24.

Fund Condition Statement

Carl explained that the Budget Office has released the Fund Condition Statement (FCS), but it has errors that need to be corrected. The issue has been elevated to upper management in the Budget Office. Carl will present a corrected FCS once all the issues have been corrected by the Budget Office.

The meeting was adjourned at 9:36 A.M. The next Finance Subcommittee meeting will be held on December 6, 2022, at 9:00 A.M.