

**CALIFORNIA CITRUS PEST AND DISEASE PREVENTION COMMITTEE  
FINANCE SUBCOMMITTEE MEETING**

Meeting Minutes  
Tuesday, September 6, 2022

**Opening:**

The Finance Subcommittee webinar was called to order at 2:00 P.M. on September 6, 2022 by Subcommittee Chair Bob Felts, Jr.

**Subcommittee Members Present:**

Bob Felts, Jr.*	James McFarlane*	Dave Tomlinson*
Keith Watkins*		

**Subcommittee Absent:**

Jared Plumlee	John Gless, Sr.
---------------	-----------------

**CDFA Staff and Guests:**

Carl Baum*	Jana Miscevic*	Claudia Vasquez*
Paul Figueroa*	Keith Okasaki*	Jennifer Willems*
Alisha Garcia*	Michael Soltero*	Amelia Wright*
Laura Irons*	ThuyVy Truong*	Jason Wu*
Anmol Joshi*		

\*Participated via webinar

**Opening Comments**

Finance Subcommittee Chairman, Bob Felts, Jr., welcomed Subcommittee members, guests and staff participating via webinar.

**Review 2021-22 Budget and Expenditures**

Jason Wu presented the fiscal year (FY) 2021-22 expenditures. June 2022 closed in the Financial Information System of California (FISCal) with \$3,876,034 in expenditures bringing the year-to-date total to \$30,363,110 and a remaining balance of \$14,225,700. The prior FY year-to-date expenditures totaled \$23,774,161. The large variance between the current FY and the prior FY is due to invoices being processed and actualized quicker than prior years by the Financial Services Branch.

Alisha Garcia presented a chart showing Citrus Pest & Disease Prevention Division (CPDPD) funding sources. Bob Felts asked if the federal billings would reduce the Agriculture Fund (Ag Fund) by the same amount. Victoria Hornbaker answered that the funds do not transfer in a one-to-one fashion, as some expenditures hit the Federal Fund directly, but expenditures that hit the Ag Fund will be reduced once they are billed out to the United States Department of Agriculture (USDA) Citrus Health Response Program (CHRP) agreement. CPDPD has submitted one federal billing and anticipates continuing billing to the CHRP agreement as well as the Citrus Yellow Vein Clearing Virus (CYVCV) and Citrus Canker Emergency Funds. Keith Watkins requested an estimated number for the carryover of funds into FY2022-23. Carl Baum stated that an

estimated fund condition statement would be provided to the Subcommittee prior to the September 21, 2022 Full Committee meeting.

### **Review 2021-22 Revenue**

Jason presented the FY 2021-22 revenue. For June 2022, CPDPD received \$510,441 in revenue bringing the year-to-date total of revenue received to \$10,987,278. The year-to-date total converts to approximately 156,961,114 cartons.

Alisha presented a chart comparing projected cartons to actual cartons received by FY. Cartons received represents 87 percent of the projected cartons. CPDPD anticipates receiving up to 88 percent of the projected cartons based on prior FY carton data.

### **Review 2022-23 Budget and Expenditures**

Alisha presented the FY 2022-23 approved budget and expenditures. FY 2021-22 has recently closed in FISCAL and CPDPD anticipates July 2022 to close relatively soon. Currently there are no expenditures on the display. Once July 2022 closes in FISCAL the display will reflect appropriate expenditures.

### **Proposed 2022-23 Budget Changes**

#### **Sweet Orange Scab Survey**

Victoria explained that the Sweet Orange Scab Survey (SOS) Emergency Fund ended on June 30, 2022. Therefore, any future SOS-related activities, starting July 1, 2022, must be paid from the Agriculture Fund. The proposed FY 2022-23 budget for SOS is \$475,495.

#### **Biocontrol Greenhouse Repairs - Revised Estimate**

Victoria explained that during the repair negotiation process, the Department of General Services has become involved and the cost for the biocontrol greenhouse repairs has increased to \$108,645. Dr. David Morgan explained that the bulk of the increase was due to controls and equipment that need replacing. The Finance Subcommittee members have approved this increase and will make the recommendation to the Full Committee. Upon approval from the Full Committee, CPDPD will be able to begin the repairs and renovations immediately.

#### **2022-23 Assessment Rate**

Victoria presented a rough draft of the projected crop estimate using the National Agricultural Statistics Service (NASS) July Citrus Forecast. The NASS crop projection that is usually used to create the projected crop estimate will not be released until October 2022. This discussion will be taken to the Full Committee meeting on September 21, 2022.

### **Other Business**

#### **County AG Commissioner Contracts**

Alisha presented charts for the County Agricultural Commissioner regulatory and trapping contract expenditures broken down by county and FY. Keith Okasaki explained the scope of work that is involved with regulatory contracts and mentioned he will further elaborate on the scope of work at the Operations Subcommittee on September 7, 2022. Alisha mentioned that

regulatory and trapping contract total expenditures for the current FY are subject to change. Carl mentioned that moving forward, the timeline for regulatory contracts will be aligned with the trapping contracts to reduce lag time for federal billings and redirects.

### **2022-23 Billing submissions**

Victoria and Alisha submitted the proposal for the FY 2022-23 CHRP agreement to the USDA and are waiting to for the opportunity to apply for the federal grant. They also submitted a proposal for a Citrus Commodity survey grant for FY 2023-24.

### **Fund Condition Statement**

Carl explained that since FY 2021-22 has officially closed, the Budget Office is now able to start working on the official Fund Condition Statement (FCS). Carl re-confirmed he will create an estimated FCS for the Subcommittee to use while we wait for the official FCS to be distributed by the Budget Office.

The meeting was adjourned at 2:57 P.M. The next Finance Subcommittee meeting will be held on November 8, 2022, at 9:00 A.M.