

**CALIFORNIA CITRUS PEST AND DISEASE PREVENTION COMMITTEE
FINANCE SUBCOMMITTEE MEETING**

Meeting Minutes
Tuesday, August 2, 2022

Opening:

The Finance Subcommittee webinar was called to order at 1:00 P.M. on August 2, 2022 by Subcommittee Chair Bob Felts, Jr.

Subcommittee Members Present:

Bob Felts, Jr.*	James McFarlane*	Dave Tomlinson*
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Subcommittee Absent:

Jared Plumlee	John Gless, Sr.	Keith Watkins
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CDFA Staff and Guests:

Carl Baum*	Jana Miscevic*	Claudia Vasquez*
Paul Figueroa*	Keith Okasaki*	Jennifer Willems*
Alisha Garcia*	Michael Soltero*	Amelia Wright*
Laura Irons*	ThuyVy Truong*	Jason Wu*
Anmol Joshi*		

*Participated via webinar

Opening Comments

Finance Subcommittee Chairman, Bob Felts, Jr., welcomed Subcommittee members, guests and staff participating via webinar.

Review 2021-22 Budget and Expenditures

Jason Wu presented the fiscal year (FY) 2021-22 expenditures. There are no updates as June 2022 has not closed in the Financial Information System of California (FI\$Cal). It is anticipated to close by the next meeting.

Alisha Garcia presented a chart showing Citrus Pest & Disease Prevention Division (CPDPD) funding sources. There has been no change since June 2022 has not closed in FI\$Cal. Federal funds are still being tracked and CPDPD anticipates federal billing for the Citrus Health Response Program at the end of the month. CPDPD recently applied for federal funding opportunities for Citrus Yellow Vein Clearing Virus (CYVCV). Bob asked if there is concern about expending federal funds within the time limit of the agreements. Alisha answered that the current federal agreements end on September 30th, but billings can be done after the agreements ends. Carl Baum added that once June 2022 closes in FI\$Cal, CPDPD will reconcile the expenditures and perform the federal billings as usual.

Prior Year Expenditure Tracking (2 years)

Carl mentioned that since CPDPD is now operating on the state FY, it will begin to use FI\$Cal to track prior year expenditures. Charges incurred by June 30, 2022, will be automatically paid

under FY 2021-22 and any expenditures that happen after July 1, 2022, will be charged to FY 2022-23. FISCAL does prior year tracking for 2 years and in that time, CPDPD can liquidate encumbrances to pay for prior year expenditures. When a FY closes, the maximum number of expenditures for that FY cannot be increased; it can only be decreased from unrealized costs.

Review 2021-22 Revenue

Jason presented the FY 2021-22 revenue. For June 2022, CPDPD received \$663,068 in revenue bringing the year-to-date revenue total to \$10,476,837. The year-to-date of revenue received converts to approximately 149,669,100 cartons.

Alisha presented a chart comparing projected cartons to actual cartons received by FY. Cartons received represents 83 percent of the projected cartons. CPDPD anticipates receiving up to 88 percent of the projected cartons based on prior FY carton data.

Review 2022-23 Budget and Expenditures

Alisha presented the FY 2022-23 approved budget and expenditures. There has been no activity in expenditures since June 2022 has not closed in FISCAL. The Biocontrol budget has been increased from \$1,850,917 to \$1,909,711 as approved by the Secretary and Committee to cover previously unanticipated rent charges at the Riverside biocontrol rearing facility.

Proposed 2022-23 Budget Changes (Sweet Orange Scab Survey)

Carl explained that the Sweet Orange Scab Survey (SOS) Emergency Fund ended on June 30, 2022, therefore any future SOS-related activities, starting July 1, 2022, must be paid from the Agriculture Fund. The proposed FY 2022-23 budget for SOS is \$475,495. The proposal will be further reviewed and voted on at the next Finance Subcommittee meeting.

Other Business

County Contract Expenditures

Bob requested the total number of county contract expenditures from FY 2018-19, FY 2019-20, FY 2020-21, and FY 2021-22.

County AG Commissioner Contracts

Mark McBroom requested to review County Agricultural Commissioner contracts at the next Executive meeting to better understand expenditures, scope of work, and accountability metrics. Amelia Wright answered that she can provide information for trapping contracts and Keith Okasaki can provide information for the regulatory agreements. CPDPD staff will be available during the Executive meeting on August 19, 2022, to present information on the County Agricultural Commissioner contracts.

Next Meeting

Bob requested to push back the next meeting, September 6th, from 9:00 A.M to 2:00 P.M.

The meeting was adjourned at 1:33 P.M. The next Finance Subcommittee meeting will be held on September 6, 2022, at 2:00 P.M