

**CALIFORNIA CITRUS PEST AND DISEASE PREVENTION DIVISION  
FINANCE SUBCOMMITTEE MEETING**

Meeting Minutes  
Tuesday, April 5, 2022

**Opening:**

The Finance Subcommittee webinar was called to order at 9:00 A.M. on April 5, 2022 by Subcommittee Chair Bob Felts, Jr.

**Subcommittee Members Present:**

Bob Felts, Jr.*	James McFarlane*	John Gless, Sr.*
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**Subcommittee Absent:**

Dave Tomlinson	Keith Watkins	Jared Plumlee
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**CDFA Staff and Guests:**

Paul Figueroa*	Anmol Joshi*	Alex Muniz*
David Gutierrez*	David Morgan*	Keith Okasaki*
Victoria Hornbaker*	Jana Miscevic*	Jason Wu*

\*Participated via webinar

**Opening Comments**

Finance Subcommittee Chairman, Bob Felts, Jr., welcomed Subcommittee members, guests and staff participating via webinar.

**Review 2020-21 Budget and Expenditures**

Jason Wu presented the Fiscal Year (FY) 2020-21 expenditures. FY 2020-21 expenditures totaled \$29,521,516. Expenditures have been reduced by \$77,988 due to activities involving Sweet Orange Scab that were incorrectly charged to the Administration budget.

**Review 2020-21 Revenue**

Jason presented the FY 2020-21 revenue. For FY 2020-21, the Citrus Pest and Disease Prevention Division (CPDPD) received \$15,547,655 in total revenue. Revenue has not changed since the last Finance Subcommittee meeting. Revenue received converts to approximately 194,345,687 cartons.

**Review 2021-22 Budget and Expenditures**

Jason presented the FY 2021-22 expenditures. February 2022 closed in the Financial Information System of California (FI\$Cal) and all totals are current through February 2022. February 2022 closed with \$4,197,325 in expenditures bringing the year-to-date total to \$16,460,119. Prior FY year-to-date expenditures totaled \$10,313,424. The large variance is due to the actualization of invoices being processed much quicker and earlier than prior years. Bob Felts, Jr. asked why

there was an unaccounted increase of \$290,000 in expenditures. Jason answered that late invoices from December 2021 were processed and the amount closed for December 2021 was updated. Victoria requested that CPDPD inform the subcommittee members of FISCAL changes and adjustments for prior months. James McFarlane inquired about certain budgets spending more this year than the prior year. Jason answered that most of the expenses are due to the decreased lag times in processing expenditures and the rest are due to the amount of work that is being done in the field. He also explained that CPDPD will have more accurate prior year comparisons for the upcoming FY 2022-23.

### **Review 2021-22 Revenue**

Jason presented the FY 2021-22 revenue. For March 2022, CPDPD received \$1,795,114 in revenue bringing the year-to-date revenue total to \$5,696,645. Revenue received converts to approximately 81,380,642 cartons. Bob mentioned that it is still likely that the number of cartons received will only reach to about the 170 million range.

### **Fiscal Year 2022-23 Proposed Budget**

Bob spoke with the subcommittee members about the FY 2022-23 proposed budget and came to the consensus to move it forward to the Full Committee meeting.

### **Other Business**

Victoria explained that some nursery stock in a South Carolina nursery had tested positive for citrus canker (CC). One location in San Diego County, San Luis Obispo County, and San Bernadino County had all recently received nursery stock from the South Carolina nursery and field staff were able to locate and destroy that nursery stock. Staff are currently conducting a 1-mile delimitation survey around the three locations where the nursery stock was received and six months after the initial survey, staff will conduct a follow-up survey at the same locations to ensure that CC is not present. It is uncertain if the nursery stock received was infected, but it is important to be diligent. Victoria is asking for \$340,000 in emergency funding from the California Department of Food & Agriculture (CDFA) to conduct those surveys. If CDFA does not grant the funding, Victoria will present a request to the Committee.

Victoria explained that the current agreement for the CPDPD facility at Mt. Rubidoux is that rent is not charged in lieu of upkeep of the facility. The issue is that the building is very old and requires a lot of maintenance work to be in compliance with the Americans with Disabilities Act. The two options presented are to either pay the costs of the maintenance and remain rent-free or enter a lease agreement and start paying rent for the facility. Bob asked if there was an estimate for expenditures for the scope of maintenance work. These negotiations are still in the works and actual proposed expenditures will be shared with the Subcommittee once they are finalized.

The meeting was adjourned at 9:30 A.M. The next Finance Subcommittee meeting will be held on May 3, 2022 at 9:00 A.M.