

**CALIFORNIA CITRUS PEST AND DISEASE PREVENTION DIVISION
FINANCE SUBCOMMITTEE MEETING**

Meeting Minutes
Tuesday, November 2, 2021

Opening:

The Finance Subcommittee webinar was called to order at 9:02 A.M. on November 2, 2021 by Subcommittee Chair Bob Felts, Jr.

Subcommittee Members Present:

Bob Felts, Jr.* James McFarlane* Dave Tomlinson*

Subcommittee Absent:

Craig Armstrong Etienne Rabe

CDFA Staff and Guests:

Alisha Garcia* Anmol Joshi* Jennifer Willems*
David Gutierrez* Alex Muñoz-Chavez* Jason Wu*
Victoria Hornbaker* Michael Soltero*
Laura Irons* Claudia Vazquez*

*Participated via webinar

Opening Comments

Finance Subcommittee Chairman, Bob Felts, Jr., welcomed Subcommittee members, guests and staff participating via webinar.

Review 2020-2021 Budget and Expenditures

Alisha Garcia presented the Fiscal Year (FY) 2020-2021 budget expenditures. Expenditures have increased by \$1,906,841 from the September 16, 2021 meeting bringing the total to \$28,221,801. She noted that Financial Services have closed fiscal “month 13” in the Financial Information System of California (FI\$Cal), and will soon close July 2021 through September 2021. Alisha also explained that the expenditures presented for July 2021 through, September 2021 are projected expenditure totals, but are subject to change once they close in FI\$Cal. Bob Felts, Jr. inquired if post audits will be reflected on the report before the close of the year. Victoria Hornbaker explained that there will be post audits for rental vehicles, postage and rent for shared office space. Bob then inquired about the \$33,104 increase to the Biocontrol budget. Victoria explained that the \$33,104 is a one-time funding project agreed upon by the Executive Committee to assist Citrus Research Board in moving *Tamarixia radiata* isolines from the University of California, Riverside to Mount Rubidoux and for an entomologist to manage the *Tamarixia* colonies.

Review 2020-2021 Revenue

Jason Wu presented the FY 2020-2021 revenue. For the month of September 2021 Citrus Pest and Disease Prevention Division (CPDPD) received \$402,467, and \$403,532 for October 2021 bringing the annual total to \$15,502,635. The annual total is \$1,600,000 below the average of the

past three years. Jason stated that the low revenue average may be due to the reduced assessment rate and dropped fruit, which is not processed by packing houses.

Review 2021-2022 Budget and Expenditures

Alisha Garcia presented the FY 2021-2022 budget expenditures. The current total expenditures are \$2,858 with a remaining balance of \$44,585,951. Alisha stated that this is due to the low amount of invoices received and does not reflect staff allocated salaries.

Bob Felts, Jr. asked about FY 2020-2021 Citrus Health Response Program (CHRP) funding and the State General funding. Alisha answered that 100 percent of the State General funds have been expended and 25 percent of the CHRP funds have been billed. CPDPD anticipates billing the remaining balance before the end of December. Victoria added that the Fund Condition Statement will be presented in future meetings to reflect changes and balances of funding sources.

Review 2021-2022 Revenue

Alisha Garcia stated that CPDPD does not have a revenue report to present yet due to November just beginning. CPDPD will have a report for the next Finance Subcommittee meeting. Bob mentioned that the FY 2021-2022 projected revenue could come in lower than expected per to the National Agriculture Statistic Service report (NASS) report. The NASS report has estimated naval oranges at 5 million less cartons than the Committee's projection.

Other Items

Alisha Garcia announced that Leah Cochran of Macia's, Gini, & O'Connell will conduct a full presentation at the next Full Committee meeting scheduled for November 10, 2021.

The meeting was adjourned at 9:25 A.M. The next Finance Subcommittee meeting will be held on December 7, 2021 at 9:00 A.M.