

**CALIFORNIA CITRUS PEST AND DISEASE PREVENTION DIVISION
FINANCE SUBCOMMITTEE MEETING**

Meeting Minutes
Tuesday, July 6, 2021

Opening:

The Finance Subcommittee webinar was called to order at 9:00 A.M. on July 6, 2021 by Subcommittee Chair Bob Felts, Jr.

Subcommittee Members Present:

Bob Felts, Jr.*	Etienne Rabe*	Dave Tomlison*
James McFarlane*		

Subcommittee Absent:

Craig Armstrong

CDFA Staff and Guests:

Carl Baum*	Victoria Hornbaker*	Keith Okasaki*
Karina Chu*	Karla Huerta*	Lydia Rodriguez*
Paul Figueroa*	Laura Irons*	Michael Soltero*
Alisha Garcia*	Dylan Lamanto*	Patty Tran*
David Gutierrez*	David Morgan*	ThuyVy Truong*
Amelia Hicks*	Alex Muniz*	Jennifer Willems*

*Participated via webinar

Opening Comments

Finance Subcommittee Chairman, Bob Felts, Jr., welcomed Subcommittee members, guests and staff participating via webinar.

Review Fiscal Year 2020-2021 Budget

Alisha Garcia presented the fiscal year (FY) 2020-2021 budget expenditures, noting that they have increased since the previous meeting in June by \$4,343,517 due to salaries, invoices, and post-audits through the month of May. The current manual tracking expenditures for FY 2020-2021 total \$17,635,041. She pointed out that April and May have closed in FI\$Cal, bringing the FY 2020-2021 FI\$Cal total to \$20,913,143. She explained that the increase observed in the FI\$Cal total is due to the manual correction of various program codes, bringing FI\$Cal further up to date. Division staff will work with Macias, Gini & O'Connell LLP (MGO) to gain a better understanding of the discrepancies between FI\$Cal and manual tracking. Victoria Hornbaker emphasized that the Division's annual budget projections include all costs associated with the program, including costs for potentially worst-case scenarios. This can give the appearance of an artificially high budget, however if those funds are not spent, the program will see those savings.

Review FY 2020-2021 Revenue

Alisha stated that revenue total year to date is \$12,642,830.53. This is an increase of \$1,414,447.60 from the last subcommittee meeting. Victoria inquired whether the revenue projections should be revised to which Bob responded that the current projected revenue is still anticipated to be met. Bob asked if there has been any update regarding supporting funds requests in response to Sweet Orange Scab (SOS). Victoria responded that emergency funding for just under \$227,000 from California Department of Food and Agriculture (CDFA) emergency funds (eFund) has been granted for surveys in SOS detection including funding staff time for rulemaking. Carl Baum explained that eFund is a portion of money set aside by the State Legislature for the CDFA from the unclaimed gas tax. Bob also asked regarding future revenue and in consideration of the state surplus whether the State of California will increase general funding for the Citrus Pest and Disease Prevention Program. Victoria responded that while the program will not receive additional funding from the surplus, growers may still benefit from grant programs supporting specialized projects, such as water resiliency. She noted that the possibility of obtaining a general fund increase may be revisited with the CDFA executive office. Carl added that the State's furlough program ended July 1, 2021.

Other Items

Bob asked for an update to the Fund Condition Statement (FCS). Carl Baum responded that Citrus Pest and Disease Prevention Division has been working with CDFA Financial Services on disencumbering unspent portions of contracts, which will result in cash balance increases on the FCS. An updated fund condition within the next one to two months is anticipated. Victoria announced that Carl will be getting worksheets out to the District Managers to begin putting together the proposed budget for FY 2021-2022. Victoria also noted that the National Agricultural Statistics Service crop report will not be available before the next Finance Subcommittee meeting in August and requested an additional Full Committee meeting be scheduled in September for budget review.

The meeting was adjourned at 9:36 A.M. The next Finance Subcommittee meeting will be held on August 3, 2021 at 9:00 A.M.