



Renew Your Cannabis Cultivation License

in the CalCannabis Licensing System

[New License Number Format](#)

[Renew Your Cultivation License](#)

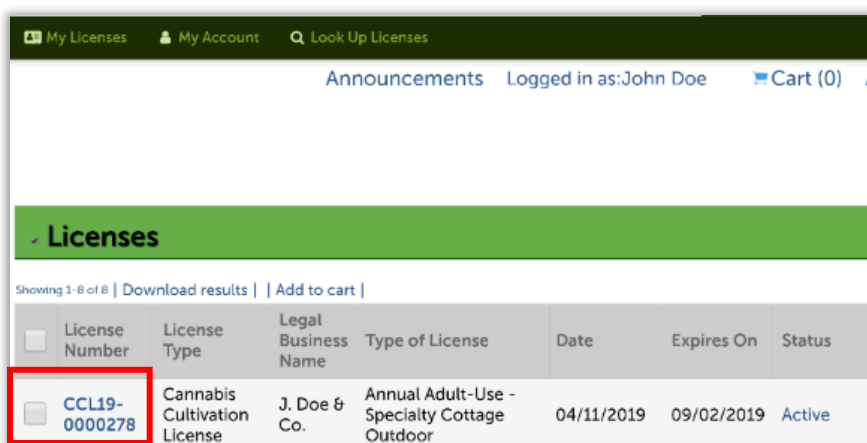
[Print Your License Certificate](#)

**Note: Cannabis is a Schedule I drug, according to the federal Controlled Substances Act.
Cannabis-related activity is subject to federal prosecution,
regardless of the protections provided by state law.**

New License Number Format

Before we tackle renewing your Cannabis Cultivation License, you may notice that the format of your license number changed slightly in October 2019. When you view active licenses in your CalCannabis account, you can see that the first three letters of your license number are now **CCL** (*Cannabis Cultivation License*).

Previously, the first three letters indicated whether your license was Provisional/Medicinal, Provisional/Adult-Use, or a full Annual/Medicinal or Annual/ Adult-Use license (PML, PAL, CML, or CAL respectively). The numbering scheme has been simplified.

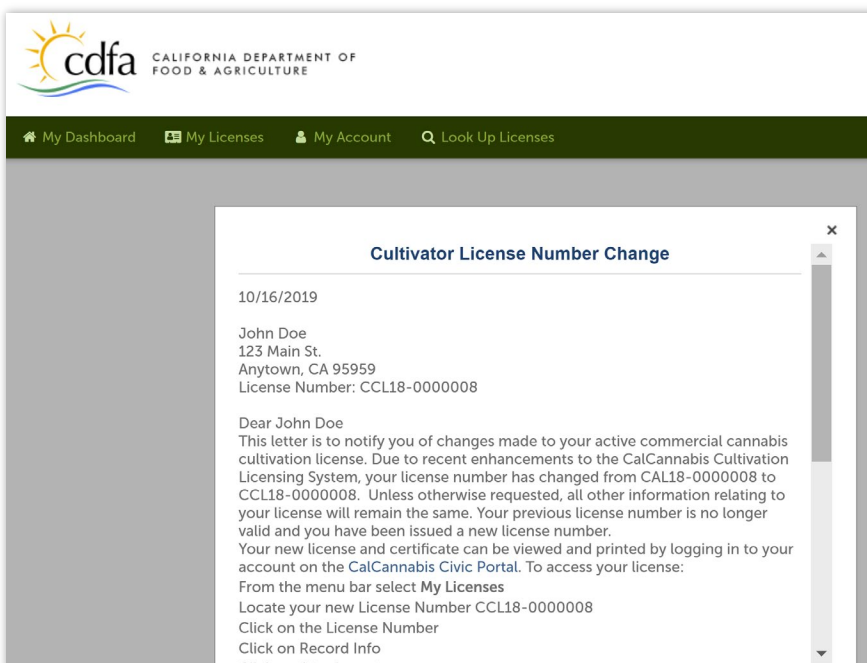


License Number	License Type	Legal Business Name	Type of License	Date	Expires On	Status
CCL19-0000278	Cannabis Cultivation License	J. Doe & Co.	Annual Adult-Use - Specialty Cottage Outdoor	04/11/2019	09/02/2019	Active

Other records related to your license – your main application, owner applications, Declarations forms and any amendments –keep their original number format.

When you log in to your public CalCannabis account, if you are the Designated Responsible Party, you may see the notice at right.

As the DRP, for this license, you should also receive an email version of this letter, or a postal letter, if you selected that form of contact.



Cultivator License Number Change

10/16/2019

John Doe
123 Main St.
Anytown, CA 95959
License Number: CCL18-0000008

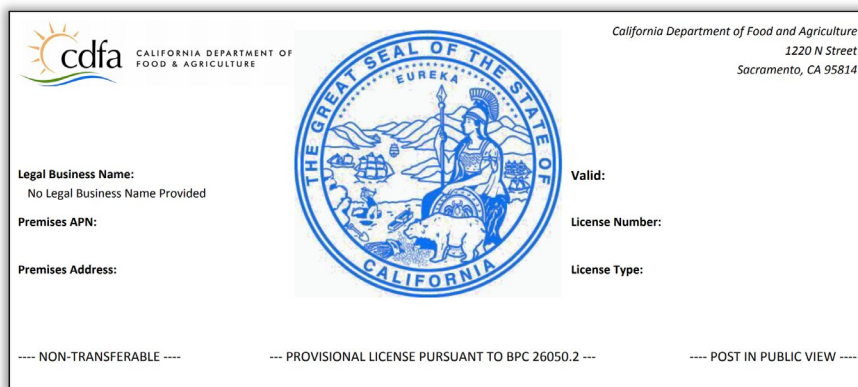
Dear John Doe

This letter is to notify you of changes made to your active commercial cannabis cultivation license. Due to recent enhancements to the CalCannabis Cultivation Licensing System, your license number has changed from CAL18-0000008 to CCL18-0000008. Unless otherwise requested, all other information relating to your license will remain the same. Your previous license number is no longer valid and you have been issued a new license number.

Your new license and certificate can be viewed and printed by logging in to your account on the CalCannabis Civic Portal. To access your license:

From the menu bar select **My Licenses**
Locate your new License Number CCL18-0000008
Click on the License Number
Click on Record Info

Attached to that email or letter is your license certificate, with the new license number. You will also find the certificate in your license's Attachments list



Renew Your License

Your cannabis cultivation license is valid for one year. You can renew your license up to 60 days before your license expires. For example, if your license was granted on November 1st, you can begin the renewal process the following September 1st.

The Renewal Process:

When your license expiration is within the 60-day window for renewal, you will see in the **Action** column a link to **Renew License**.

Note: Be sure you renew before your expiration date, shown clearly in the **Expires On** column. On the day the license expires, if you haven't yet renewed, the DRP will receive an email stating that you can still renew after paying a late fee.

Licenses							
Showing 61-80 of 200+ Download results Add to cart							
<input type="checkbox"/>	License Number	License Type	Legal Business Name	Type of License	Date	Expires On	Action
<input type="checkbox"/>	CCL18-0000535	Cannabis Cultivation License	Fairly World LLC	Annual Adult-Use - Specialty Cottage Mixed-Light Tier 1	08/07/2018	12/29/2019	About to Expire Renew License

Click on your license number to open the license record

You can renew 60 days before your expiration date

Click here to start the renewal process

By the way, if you open your license record by clicking on the record number, you'll notice another route to starting your renewal – a Renew License link in the lower right corner.

License CCL18-0000535:

Cannabis Cultivation License

Record Status: About to Expire
Expiration Date: 12/29/2019

Record Info ▾ Payments ▾

License Details

License Type:
Annual Adult-Use - Specialty Cottage Mixed-Light Tier 1
Sacramento - Sacramento County
Fairy World LLC

► **More Details**

Create Amendment **Renew License**

After clicking the link to begin, the first screen shows some basic information about your license. You cannot make changes to the fields listed here, but if changes are needed, you can submit an amendment form. For information on filing amendments, see the CalCannabis website.

When renewing your license, however, you can change your current designation as either a Medicinal or Adult-Use cultivator. On the Renewal Information page, your **Current Designation** is shown. Next, you can choose a new designation (if so desired). Click the Yes radio button, your **New Designation** displays below.

Cultivation License Renewal

1 Renewal Information 2 Attachments 3 Acknowledge Declarations 4 Review 5 Pay Fees 6

Step 1: Renewal Information > Renewal Information

Please review the following information and ensure that it is accurate. If any changes are needed, please upload amendment forms on the following page. * indicates a required field.

RENEWAL INFORMATION

Renewal Information

License Number: CCL19-0000278

License Type: Specialty Cottage Outdoor

Expiration Date: 10/31/2019

License Issued Type: Annual

Business Name: J. Doe & Co.

Premises Address: 12345 Main St., Suite 27

APN: APN 1234567

Current Designation: Adult-Use

Change Adult-Use/Medicinal Designation: * ☐ Yes ☐ No

Save and resume later **Continue Application (Not Saved)**

Current Designation: Adult-Use

Change Adult-Use/Medicinal Designation: * ☒ Yes ☐ No

New Designation: Medicinal



On the **Acknowledge Declarations** page, check off the box next to each statement confirming your acceptance, then click **Continue Application**.

Acknowledge Declarations

DECLARATION
Declarations are formal written statements in which the designated responsible party declares under oath that the contents are true. In this section, the designated responsible party will need to read the declarations and check the box if they agree that the business entity will comply and abide with the terms and conditions as defined in the statements.

- *1. I certify the date operations began is complete, true, and accurate: ☒
- *2. The license type being requested is only valid for the premises location: ☒
- *3. The cultivation premises location is located beyond at least a 400-foot radius from a prohibited location (including but not limited to schools, day care centers, and youth centers) or another radius specified by, as required by section 26054 of the Business and Professions Code: ☒
- *4. The licensed entity is an "agricultural employer," pursuant to section 26051.5 of the Business and Professions Code: ☒
- *5. The licensed entity shall not sell alcoholic beverages or tobacco products on or at any licensed premises: ☒
- *6. If the licensed entity has 20 or more employees on payroll at any time during the licensed period, the applicant entity is required to enter info, or demonstrate that the applicant entity has already entered info, and will abide by the terms of a labor peace agreement: ☒
- *7. If the licensed entity has not yet received a seller's permit, the business is currently applying for a seller's permit: ☒
- *8. If the cultivation license type is indoor, the local fire department has been notified of the cultivation site: ☒
- *9. I agree pest management activities associated with this license shall comply with CA state laws and regulations applicable to commercial cannabis cultivation, including but not limited to Medicinal and Adult-Use Cannabis Regulation and Safety Act and Title 3, Div. 8, Ch. 1 Sections 8106 and 8307 of the CA Code of Regulations and state and federal pesticide use laws pursuant to Div. 6 and 7 of the Food and Agricultural Code. I am responsible for compliance with subsequent updates to laws and regulations. I acknowledge and understand that issuance of a license by CDFA does not constitute approval for use of any pesticide on cannabis. I shall contact the County Agricultural Commissioner regarding legal use of pesticides on cannabis prior to using any active ingredient or product and review the CA Department of Pesticide Regulation's guidance documents for cannabis cultivators: ☒
- *10. If the licensed entity has more than one employee, the licensed entity shall attest that the licensee employs, or will employ within one year of receiving a license, one supervisor and one employee who have successfully completed a CACTOS404 307 hour general industry outreach course offered by a training provider that is authorized by an OSHA Training Institute Education Center to provide the course: ☒
- *11. I attest that all information provided to the department is accurate and current: ☒
- *I declare that I have read and agree with all the declarations above: ☒

Save and resume later **Continue Application (Not Saved)**

The **Review** page is next. You may go back and make changes to any previous section using the **Edit** buttons on this page. When ready, Check the box indicating you agree with the certification statement, then click **Continue Application**.

11. I attest that all information provided to the department is accurate and current: Yes
I declare that I have read and agree with all the declarations above: Yes

I certify that I have read and understand the instructions that accompany this application and that the statements made as part of this application are true, complete, and correct and that no material information has been omitted. By checking the box below, I understand and agree that I am electronically signing and filing this application.

☒ By checking this box, I agree to the above certification.

Date: 10/21/2019

Save and resume later **Continue Application (Not Saved)**

On the **Pay Fees** page, select **Check Out** to pay with a card, or **Cash Payment** to pay in person at the nearest **Payment** office. These two options are the same ones you used to pay your license fees.

See the Quick Reference titled [Guide to the CalCannabis Licensing System](#) for instructions.

Cultivation License Renewal

1 2 Attachments 3 Acknowledge Declarations 4 Review 5 Pay Fees 6 Record Issuance

Step 5: Pay Fees

Listed below are the fees based upon the information you've entered.

Select "Check Out" to pay fees via credit/debit card or e-Check.
- or -
Select "Cash Payment" to submit application and pay fees through an in-person appointment.

Fees	Qty.	Amount
Specialty Cottage Outdoor - Renewal Fee	1	\$1,205.00

TOTAL FEES: \$1,205.00
Note: This does not include additional fees which may be assessed later.

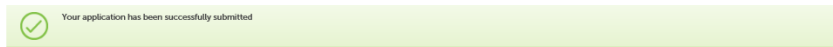
Check Out **Cash Payment**

Note: When selecting the Cash Payment option, the record number generated will look like this: DUB19-00000-004OF. To schedule an appointment for cash payment, please use the renewal record number located under My Licenses.

Cultivation License Renewal

1	2 Attachments	3 Acknowledge Declarations	4 Review	5 Pay Fees	6 Record Issuance
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Step 6: Record Issuance



Thank you for using our online services.
Your Record Number is DUB19-00000-004OF.

You will need this number to check the status of your application.

Your application will not be complete until you have submitted all required supporting documentation. Please visit our website for additional information.

[View Record Details](#)

Print Your License Certificate

After making your payment, the CalCannabis Licensing Division staff will review your renewal application and payment. You may see a status of **Deferred Payment** until that review occurs.

Once approved, however, your license will show a **Status** of **Active**, and your new **Expires On** date will show that it has been extended for one year

Click on the **License Number** blue link to open your license record and print your license certificate.

Licenses									
Showing 1-8 of 8 Download results Add to cart									
<input type="checkbox"/>	License Number	License Type	Legal Business Name	Type of License	Date	Expires On	Status	Action	Short N
<input type="checkbox"/>	CCL19-0000278	Cannabis Cultivation License	J. Doe & Co.	Medicinal - Specialty Cottage Outdoor	11/01/2018	10/31/2020	Active	Amendment	Citrus I-Sacram

Click to open the license record and print certificate

Your new expiration date

In your license record, click on the **Record Info** dropdown list and choose **Attachments**.

License CCL19-0000278:
Cannabis Cultivation License
Record Status: Active
Expiration Date: 10/31/2020

Record Info ▾ Payments ▾

License Details
Processing Status
Related Records
Attachments
More Details
Create Amendment

At the top of your attachments list, you should see your official license certificate.

You can open this PDF by clicking on its title.

License CCL19-0000278: Add to cart
Cannabis Cultivation License
Record Status: Active
Expiration Date: 10/31/2020


Record Info ▾ Payments ▾


Attachments

Upload file information
Maximum file size allowed: 16 MB.
Types of files that are not allowed: html,htm,mhtml,mpm,exe,zip.

Name	Type	Size	Document Status	Latest Update	Action
OfficialLicenseCertificate_20191016_191006.pdf	License	113.05 KB	Uploaded	10/16/2019	Actions ▾
Cultivator License Number Change-1571278206357.eml	Correspondence	158.86 KB	Uploaded	10/16/2019	Actions ▾

Print your renewed license certificate and post it at your licensed premises.

 **CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE**



CANNABIS CULTIVATION LICENSE

Legal Business Name:
J. Doe & Co.

Premises APN:
Sacramento County - APN 1234567

Premises Address:
12345 Main St., Suite 27
Citrus Heights, CA 95610

Valid:
11/01/2018 to 10/31/2020

License Number:
CCL19-0000278

License Type:
Medicinal-Specialty Cottage Outdoor

----- NON-TRANSFERABLE -----

----- POST IN PUBLIC VIEW -----

California Department of Food and Agriculture
1220 N Street
Sacramento, CA 95814