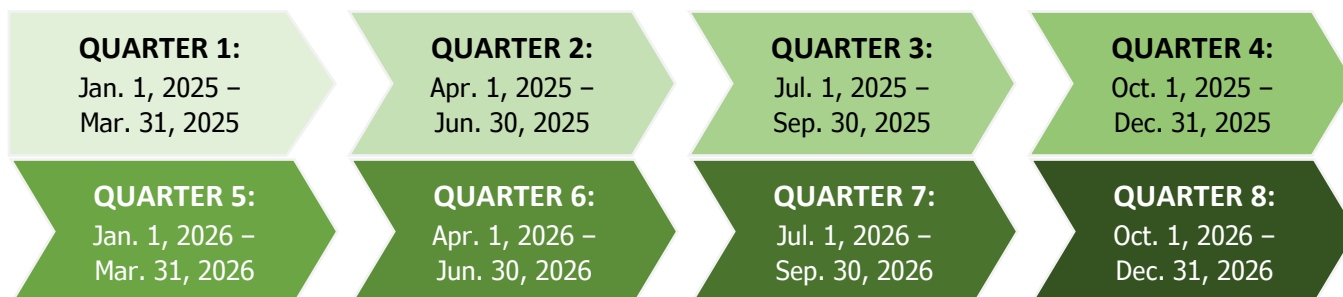




CDFA FARM TO SCHOOL INCUBATOR GRANT PROJECT TIMELINE

Grant Term: January 6, 2025 – December 31, 2026

MONTHLY Invoices & Quarterly Progress Reports



Directions: Submit all invoices and progress reports to CDFA by the submission due dates below. Please note that the due date is always 30 calendar days after the end of the applicable month or quarter.

QUARTER 1	
DUE DATE	ACTIVITY
March 2, 2025	Submit January Invoice (<i>January 1 – 31, 2025 expenses</i>)
March 30, 2025	Submit February Invoice (<i>February 1 – 28, 2025 expenses</i>)
April 30, 2025	Submit March Invoice (<i>March 1 – 31, 2025 expenses</i>)
April 30, 2025	Submit Quarter 1 Report (<i>January 1 – March 31, 2025 activities</i>)

QUARTER 2	
DUE DATE	ACTIVITY
May 30, 2025	Submit April Invoice (<i>April 1 – 30, 2025 expenses</i>)
June 30, 2025	Submit May Invoice (<i>May 1 – 31, 2025 expenses</i>)
July 30, 2025	Submit June Invoice (<i>June 1 – 30, 2025 expenses</i>)
July 30, 2025	Submit Quarter 2 Report (<i>April 1 – June 30, 2025 activities</i>)

QUARTER 3	
DUE DATE	ACTIVITY
August 30, 2025	Submit July Invoice (<i>July 1 – 31, 2025 expenses</i>)
September 30, 2025	Submit August Invoice (<i>August 1 – 31, 2025 expenses</i>)
October 30, 2025	Submit September Invoice (<i>September 1 – 30, 2025 expenses</i>)
October 30, 2025	Submit Quarter 3 Report (<i>July 1 – September 30, 2025 activities</i>)

QUARTER 4	
DUE DATE	ACTIVITY
November 30, 2025	Submit October Invoice (<i>October 1 – 31, 2025 expenses</i>)
December 30, 2025	Submit November Invoice (<i>November 1 – 30, 2025 expenses</i>)
January 30, 2026	Submit December Invoice (<i>December 1 – 31, 2025 expenses</i>)
January 30, 2026	Submit Quarter 4 Report (<i>October 1 – December 31, 2025 activities</i>)

QUARTER 5	
DUE DATE	ACTIVITY
March 2, 2026	Submit January Invoice (<i>January 1 – 31, 2026 expenses</i>)
March 30, 2026	Submit February Invoice (<i>February 1 – 28, 2026 expenses</i>)
April 30, 2026	Submit March Invoice (<i>March 1 – 31, 2026 expenses</i>)
April 30, 2026	Submit Quarter 5 Report (<i>January 6 – March 31, 2026 activities</i>)

QUARTER 6	
DUE DATE	ACTIVITY
May 30, 2026	Submit April Invoice (<i>April 1 – 30, 2026 expenses</i>)
June 30, 2026	Submit May Invoice (<i>May 1 – 31, 2026 expenses</i>)
July 30, 2026	Submit June Invoice (<i>June 1 – 30, 2026 expenses</i>)
July 30, 2026	Submit Quarter 6 Report (<i>April 1 – June 30, 2026 activities</i>)

QUARTER 7	
DUE DATE	ACTIVITY
August 30, 2026	Submit July Invoice (<i>July 1 – 31, 2026 expenses</i>)
September 30, 2026	Submit August Invoice (<i>August 1 – 31, 2026 expenses</i>)
October 30, 2026	Submit September Invoice (<i>September 1 – 30, 2026 expenses</i>)
October 30, 2026	Submit Quarter 7 Report (<i>July 1 – September 30, 2026 activities</i>)

QUARTER 8	
DUE DATE	ACTIVITY
November 30, 2026	Submit October Invoice (<i>October 1 – 31, 2026 expenses</i>)
December 30, 2026	Submit November Invoice (<i>November 1 – 30, 2026 expenses</i>)
January 30, 2027	Submit December Invoice (<i>December 1 – 31, 2026 expenses</i>)
January 30, 2027	Submit Quarter 8 Report (<i>October 1 – December 31, 2026 activities</i>)

FINAL INTERVIEW	
<i>Individually scheduled by CDFA staff</i>	



CDFA FARM TO SCHOOL INCUBATOR GRANT PROJECT TIMELINE

Grant Term: January 6, 2025 – December 31, 2026

QUARTERLY Invoices & Quarterly Progress Reports



Directions: Submit all invoices and progress reports to CDFA by the submission due dates below. Please note that the due date is always 30 calendar days after the end of the applicable month or quarter.

QUARTER 1	
DUE DATE	ACTIVITY
April 30, 2025	Submit Quarter 1 Invoice (<i>January 1 – March 31, 2025 expenses</i>)
April 30, 2025	Submit Quarter 1 Report (<i>January 1 – March 31, 2025 activities</i>)

QUARTER 2	
DUE DATE	ACTIVITY
July 30, 2025	Submit Quarter 2 Invoice (<i>April 1 – June 30, 2025 expenses</i>)
July 30, 2025	Submit Quarter 2 Report (<i>April 1 – June 30, 2025 activities</i>)

QUARTER 3	
DUE DATE	ACTIVITY
October 30, 2025	Submit Quarter 3 Invoice (<i>July 1 – September 30, 2025 expenses</i>)
October 30, 2025	Submit Quarter 3 Report (<i>July 1 – September 30, 2025 activities</i>)

QUARTER 4	
DUE DATE	ACTIVITY
January 30, 2026	Submit Quarter 4 Invoice (<i>October 1 – December 31, 2025 expenses</i>)
January 30, 2026	Submit Quarter 4 Report (<i>October 1 – December 31, 2025 activities</i>)

QUARTER 5	
DUE DATE	ACTIVITY
April 30, 2026	Submit Quarter 5 Invoice (<i>January 1 – March 31, 2026 expenses</i>)
April 30, 2026	Submit Quarter 5 Report (<i>January 1 – March 31, 2026 activities</i>)

QUARTER 6	
DUE DATE	ACTIVITY
July 30, 2026	Submit Quarter 6 Invoice (<i>April 1 – June 30, 2026 expenses</i>)
July 30, 2026	Submit Quarter 6 Report (<i>April 1 – June 30, 2026 activities</i>)

QUARTER 7	
DUE DATE	ACTIVITY
October 30, 2026	Submit Quarter 7 Invoice (<i>July 1 – September 30, 2026 expenses</i>)
October 30, 2026	Submit Quarter 7 Report (<i>July 1 – September 30, 2026 activities</i>)

QUARTER 8	
DUE DATE	ACTIVITY
January 30, 2027	Submit Quarter 8 Invoice (<i>October 1 – December 31, 2026 expenses</i>)
January 30, 2027	Submit Quarter 8 Report (<i>October 1 – December 31, 2026 activities</i>)

FINAL INTERVIEW	
<i>Individually scheduled by CDFA staff</i>	