

**MEETING OF THE CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE  
SMALL SCALE PRODUCER ADVISORY SUBCOMMITTEE MEETING  
(ALL MEETINGS OPEN TO THE GENERAL PUBLIC)**

**Location:** Virtual via Zoom

**Contact:** Thea Rittenhouse, Farm Equity  
Advisor

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**MEETING MINUTES OF AUGUST 1, 2025**

Item  
No.

**I. WELCOME AND INTRODUCTIONS**

Thea Rittenhouse welcomed participants to the meeting

**II. ROLL CALL**

**Present**

Josefina Lara Chavez (Chair), Lovepreet Kaur

**Absent**

Patrick Mitchell

**III. CALL TO ORDER**

Subcommittee Chair Josefina Lara Chavez called the meeting to order at 10:09 AM

**IV. ACTION ITEM:** Approval of March 14, 2025, meeting Minutes- A motion was passed, and the Minutes were approved.

**V. DISCUSSION ITEMS**

Review of Emergency for Small-Scale Producers definition

The subcommittee discussed the feedback on the definition from Secretary Ross and Undersecretary Birdsong and edited the document based on the suggestions. The revisions were made using the track changes feature so that absent subcommittee members can review and comment on the document.

Next Steps:

- Subcommittee members will review the document and accept or make comments directly on the document by August 8, 2025.
- The definition will be sent to Secretary Ross and Undersecretary Birdsong for their review and input.
- The subcommittee will reconvene on August 22<sup>nd</sup> for a final review before the definition is shared and made public.
- For the subcommittee's reference, a list of CDFA program links related to pest outbreaks, quarantines and pest management will be shared with the group.
- The next meeting was scheduled for August 22<sup>nd</sup> at 10 AM

**VI. PUBLIC COMMENT**

None

**VII. CLOSING COMMENTS AND ADJOURNMENT**

The meeting was adjourned at 11:23 AM