Before an outbreak

Get prepared

Obtain a national premises identification number (NPIN)

Contact your local C DFA Animal Health Branch District Office to register all your premises and obtain National Premises Identification Numbers (NPIN). This can take up to three (3) days.

USDA will contact you within 3 days with Gateway account information

Log in to Gateway account

Follow the instructions provided by USDA

Request a product movement permit (PMP)

Gather required information for the permitting process

- Name of the operation or business
- Permit requester contact information
- Names and email addresses of all people needing access to the USDA Gateway account
- Addresses for all premises that will ship to or receive animals, products, or equipment from the premises during quarantine
- Specific types of items being moved (e.g., pullets, eggs, heifers, milk)

Provide information to incident management team (IMT) permitting unit

Email gathered information to: sfsperrmit@cdfa.ca.gov

CDFA will send premises information to USDA.

During an outbreak

Set up USDA Gateway account

Get a USDA e-Authentication level 1 account

Obtain your USDA eAuthentication account by creating an account at: https://www.eauth.usda.gov

Input the operation name and contact information for primary user.

You should expect to receive your PMP within 3-10 days depending on the item, origin, and destination

Using your product movement permit (PMP)

- Once approved, the permit requester may access the PMP by logging into their USDA Gateway account
- A copy of the PMP will also be emailed to the permit requester
- Print out a copy of the permit and give to hauler to accompany the shipment that leaves your premises
- Email the PMP to any business shipping items to your premises to ensure the permit is given to the hauler to accompany the shipment
- Log all movements in your USDA Gateway Account prior to or at the time of the shipment

Contact information for California Department of Food and Agriculture Animal Health Branch

- Headquarters in Sacramento: (916) 900 5002
- Redding District: (530) 225 2140
- Modesto District: (209) 491 9350
- SFSPermits@cdfa.ca.gov
- Tulare District: (559) 685 3500
- Ontario District: (909) 947 4462