



CALIFORNIA DEPARTMENT OF FOOD & AGRICULTURE

REQUESTING A PRODUCT MOVEMENT PERMIT



SECURE FOOD SUPPLY



OBTAIN A NATIONAL PREMISES IDENTIFICATION NUMBER (NPIN)

Contact your local CDFA Animal Health Branch District Office to register all your premises and obtain National Premises Identification Numbers (NPIN). **This can take up to three (3) days.**

USDA WILL CONTACT YOU WITHIN 3 DAYS WITH GATEWAY ACCOUNT INFORMATION

LOGIN TO GATEWAY ACCOUNT

Follow the instructions provided by USDA

FOLLOW INSTRUCTIONS IN GATEWAY FOR REQUESTING A PMP

- ✓ Questions about using Gateway can be directed to USDA
- ✓ Questions about the PMP can be directed to the IMT permitting unit at: sfspermits@cdfa.ca.gov

YOU SHOULD EXPECT TO RECEIVE YOUR PMP WITHIN 3-10 DAYS DEPENDING ON THE ITEM, ORIGIN, AND DESTINATION

USING YOUR PRODUCT MOVEMENT PERMIT (PMP)

- ✓ Once approved, the permit requester may access the PMP by logging into their USDA Gateway account
- ✓ A copy of the PMP will also be emailed to the permit requester
- ✓ Print out a copy of the permit and give to hauler to accompany the shipment that leaves your premises
- ✓ Email the PMP to any business shipping items to your premises to ensure the permit is given to the hauler to accompany the shipment
- ✓ Log all movements in your USDA Gateway Account prior to or at the time of the shipment

REQUEST A PRODUCT MOVEMENT PERMIT (PMP)

GATHER REQUIRED INFORMATION FOR THE PERMITTING PROCESS

- ✓ Name of the operation or business
- ✓ Permit requester contact information
- ✓ Names and email addresses of all people needing access to the USDA Gateway account
- ✓ Addresses for all premises that will ship to or receive animals, products, or equipment from the premises during quarantine
- ✓ Specific types of items being moved (e.g. pullets, eggs, heifers, milk)

PROVIDE INFORMATION TO INCIDENT MANAGEMENT TEAM (IMT) PERMITTING UNIT

Email gathered information to: sfspermits@cdfa.ca.gov
CDFA will send premises information to USDA

DURING AN OUTBREAK SET UP USDA GATEWAY ACCOUNT

GET A USDA E-AUTHENTICATION LEVEL 1 ACCOUNT

Obtain your USDA eAuthentication account by creating an account at: <https://www.eauth.usda.gov>



Input the operation name and contact information for primary user.

BEFORE AN OUTBREAK GET PREPARED

CONTACT INFORMATION FOR CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE ANIMAL HEALTH BRANCH

- Headquarters in Sacramento: (916) 900 5002
- Redding District: (530) 225 2140
- Modesto District: (209) 491 9350
- SFSpermits@cdfa.ca.gov
- Tulare District: (559) 685 3500
- Ontario District: (909) 947 4462