

**CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE
EQUINE MEDICATION MONITORING PROGRAM**

EVENT REGISTRATION INSTRUCTIONS AND GUIDELINES

EVENT DEFINITION:

Public horseshows, competitions, or sales must be registered by the California Department of Food and Agriculture (CDFA), unless EXEMPT as specified below. Events that permit people to join a club, enter into competition, or consign a horse for sale in exchange for money, goods, or services, are considered “public.”

EXEMPT MEANS REGISTRATION IS NOT REQUIRED AT:

- Those competitions subject to the jurisdiction of the California Horse Racing Board.
- Sales consisting solely of racing stock.
- Any rodeo related competition including both rough stock and timed performance competitions when held apart from a horse show.
- Roping club events, cattle team penning, barrel racing events and gymkhanas when held as an entity apart from a horse show.
- Parade horse competitions.
- Public horse shows and public horse competitions which do not exceed more than one day and whose total cumulative fees to enter into any one or all classes do not exceed \$4.99. Grounds fees, stall fees, or any other fee composed of money, goods, or services, which are assessed to permit competitors or consignors to enter into an event are considered a part of the total cumulative fee.

REGISTRATION:

The event manager is “the person in charge of an event,” including person responsible for registering the event with the Department, and the person responsible for the assessment, collection, and remittance fees, event secretaries, managers, and sale owners; and is personally liable for fees and penalties owed to CDFA. There are substantial civil penalties applicable to the event manager for failing to properly register an event or submit the correct fees on time.

Application to Register an Equine Event (Form 76-024A) is required at least **30 days in advance** of the event. Upon receipt of the completed registration form, the Department will assign an event number and return the Assessment Report (yellow), and the Event Copy (pink) to the event manager. A fee of \$5.00 per horse entered per show, competition or sale must be assessed. The Assessment Report must be returned to CDFA and fees remitted **within 15 days after the event.**

**Event Registration Forms shall be forwarded to
CDFA Animal Health Branch
Equine Medication Monitoring Program
1220 N Street A 107
Sacramento, CA 95814**

NOTE: Event Managers are responsible for notifying the Department of Food and Agriculture of event changes or cancellations.

Questions regarding registration requirements should be directed to the Equine Medication Monitoring Program at 916-657-5050 or 916-657-5230.

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