

**2011**  
**SPECIALTY CROP BLOCK GRANT PROGRAM (SCBGP) – FARM BILL**  
**PHASE I, CONCEPT PROPOSAL**  
**FREQUENTLY ASKED QUESTIONS (FAQ)**  
*Updated: December 15, 2010*

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1. Will the California Department of Food and Agriculture (CDFA) provide answers to questions regarding whether specific Concept Proposal projects are eligible for Specialty Crop Block Grant Program (SCBGP) funding or best fit under a Funding Area?  
No, prospective applicants must determine whether a specific Concept Proposal meets the purpose and criteria established for SCBGP funding. Please refer to the 2011 SCBGP Notice of Funding Availability (NOFA) posted on CDFA's website at [www.cdfa.ca.gov/grants](http://www.cdfa.ca.gov/grants) to make this determination.
2. Is there a list of eligible and ineligible crops for the SCBGP?  
Yes, please see page 2 of the 2011 SCBGP NOFA posted on CDFA's website at [www.cdfa.ca.gov/grants](http://www.cdfa.ca.gov/grants) for a comprehensive list of eligible and ineligible specialty crops.
3. Are native plants considered a horticulture specialty crop?  
Please refer to the 2011 SCBGP NOFA, page 2 posted on CDFA's website at [www.cdfa.ca.gov/grants](http://www.cdfa.ca.gov/grants) for a comprehensive list of eligible and ineligible specialty crops.
4. If a Financial Application Assistance Submittal Tool (FAAST) account was established for submission of a prior year SCBGP proposal, does another need to be created for the 2011 SCBGP?  
No, the same account may be used for the 2011 SCBGP. FAAST has an option to retrieve your password on the log in page.
5. Is the \$50,000 minimum to \$500,000 maximum funding amounts per year or for the entire project period? How is match calculated?  
The minimum to maximum amount a project will be funded is for the entire project period. The equation to calculate the percentage of match is:  $\text{total match} / \text{total project cost} = \text{percentage match}$ .
6. Can Concept Proposals only be submitted under one funding category if they appear to address issues under multiple categories? Can the same Concept Proposal be submitted under multiple categories? Will CDFA move a Concept Proposal to the more appropriate funding category?  
No, the applicant must select the single funding category which best fits issues that the Concept Proposal addresses. The applicant, not CDFA, must decide the appropriate funding category.
7. What entities are eligible to apply for grant funds?  
CDFA is seeking Concept Proposals from eligible non-profit organizations, local, state and federal government entities, for-profit organizations, and universities (including private colleges and universities) for projects that solely benefit the production of and access to California specialty crops.

Please refer to the 2011 SCBGP NOFA, page 2 posted on CDFA's website at [www.cdfa.ca.gov/grants](http://www.cdfa.ca.gov/grants) for eligibility requirements.

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8. Is improving product quality eligible for funding? Could it be for both field cultural practices as well as processing practices?

Yes, the purpose of CDFA's SCBGP is to enhance the competitiveness of California specialty crops by creating and expanding partnerships, promoting and developing new and existing markets, reaching new consumers and ensuring the long term viability of California specialty crop agriculture.

The inclusion of processed specialty crops is also allowed. Since the purpose of the SCBGP is to solely enhance the competitiveness of specialty crops, the focus of the project proposal must be on the specialty crop in the processed product. In addition, the specialty crop in the processed product must constitute greater than 50% of the product by weight, exclusive of added water. Funding is restricted to enhancing the competitiveness of California grown specialty crops and this would also apply to the processed product.

9. How can an organization determine what costs are allowable?

Please refer to the NOFA, page 10 for a chart listing the type of organization and the applicable administrative requirements and costs principles.

10. What are matching funds? What are unallowable matches?

Matching funds are the portion of project costs that are not borne by the funding source. Match dollars should be used to meet the objectives of the proposed project and may be either cash or in-kind contributions. In general, matching funds that do not meet these criteria are unallowable.

11. Does the Concept Proposal Review Criteria include points for match?

No, the Concept Proposal Review Criteria does not include points for match. Matching funds and in-kind contributions are not required, but are strongly encouraged.

12. Can in-kind services or materials be provided by out-of-state or out-of-country organizations?

Yes, if they qualify under the definition of in-kind contributions in the response to FAQ No. 10 above.

13. Do in-kind contributions need to be estimated at a dollar value? Can the dollar value of in-kind contributions be combined with cash contributions?

Yes, an estimation of the dollar value is needed for in-kind contributions. Yes, the dollar value of in-kind and cash contributions can be combined.

14. If facilities or land can be considered as "in-kind" contributions/matching funds, is there a guideline to determine value?

The method used for determining matching for equipment, buildings, or land (where the purpose of the award is to support activities that require the use of those resources), is

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normally only depreciation or use charges. For land, fair rental charges may be used, but other reasonable use calculations may also be approved.

15. Can an organization submit multiple proposals for different projects?

Yes, eligible non-profit organizations, local, state and federal government entities, for-profit organizations, and universities (including private colleges and universities) may submit multiple Concept Proposals for different projects.

16. Can recipients awarded SCBGP funds in prior years apply for 2011 SCBGP funds?

Yes, recipients awarded SCBGP funds in prior years may apply for 2011 SCBGP funds.

17. Is there a required manner for submitting Concept Proposals and invited Grant Proposals? How does FFAST relate to CDFA's solicitation and review process?

Yes, Concept Proposals and invited Grant Proposals must be submitted through FFAST. Applicants submit Concept and Grant Proposals through FFAST and the CDFA SCBGP Technical Review Committee reviews the Concept and Grant Proposals on FFAST.

The SWRCB web site at: <https://faast.waterboards.ca.gov>, contains a Frequently Asked Questions section and a User's Manual for the FFAST system. If after reading the information available on the web site, you have questions about the FFAST System, please contact FFAST customer service at (866) 434-1083, Monday through Friday, 8 a.m. to 5 p.m. or contact the SWRCB staff via e-mail at: [faast\\_admin@waterboards.ca.gov](mailto:faast_admin@waterboards.ca.gov).

18. Can proposals be submitted that benefit specialty crops grown in another state?

Yes, but CDFA is seeking Concept Proposals for projects that solely benefit the production of and access to California specialty crops.

19. Does the Concept Proposal Review Criteria award or subtract points for continuing a previously funded SCBGP project?

No, the Concept Proposal Review Criteria does not award or subtract points for continuing a previously funded SCBGP project.

20. How is the confidentiality of Concept Proposals assured? Are Concept Proposals sent to Technical Review Committee members with confidentiality agreements?

As explained in FAQ No. 17 above, Technical Review Committee members review Concept Proposals directly on FFAST. In addition, Technical Review Committee members are required to sign confidentiality agreements.

21. Can funds be used for equipment, facilities and land?

Capital expenditures on general purpose equipment, buildings, and land are unallowable as direct and indirect charges. However, rental costs of buildings and equipment are allowable as direct costs in accordance with the federal Office of Management and Budget Cost Principles in Subpart T of 7 CFR Part 3015.

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Special purpose equipment is allowable as direct costs, provided that item(s) with a unit cost of five thousand (\$5,000) or more and have the prior approval of CDFA. Special purpose equipment means equipment which is used only for research, scientific, or other technical activities.

22. If intellectual property is developed using SCBGP funding, would the developer own the intellectual property? Can SCBGP funding be used to produce copyrighted or trademarked material?  
Yes, however all SCBGP recipients will be required to sign an agreement stating that CDFA and U.S. Dept of Agriculture (USDA) have the right to use any copyrighted material or trademarks developed with SCBGP funding without royalty and may do so in cooperation with other public agencies. The agreement further states that the results of projects may be published by USDA, CDFA or by appropriate contractors or cooperators as mutually agreed.
23. Has CDFA allocated a specific funding amount available for each Funding Area and/or Area of Emphasis?  
No, CDFA has not allocated a specific funding amount available for each Funding Area and/or Area of Emphasis.
24. Is there a need to provide documentation for indirect cost objectives?  
No, applicants will not be asked to provide documentation for indirect cost objectives.
25. What is the maximum amount of indirect cost an organization is allowed?  
Indirect costs may not exceed five percent (5%) of the total Personnel Services (salaries and wages plus Fringe Benefits).
26. Will FAQs be posted for Phase I – Concept Proposal and Phase II – Grant Proposal?  
Yes, CDFA will be post FAQs during Phase I - Concept Proposal and Phase II – Grant Proposal.
27. Are the FAQ's from past years provided on the CDFA website?  
No, however they are incorporated into this year's FAQ's, creating a comprehensive list of FAQ's.
28. How are multiple Concept Proposals submitted by a single organization identified in FFAST?  
A unique pin number will be assigned to each Concept Proposal submitted in FFAST.
29. Who do I list as Project Director when completing my application in FFAST?  
The project director is the organizations authorized representative who can execute the funding agreement.

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30. What name should be listed under Applicant Organization?

The name listed under Applicant Organization must be the same name the organization cites as listed on their federal tax ID number, Dun and Bradstreet number or when signing legal documents such as contracts.

31. What is the time limit in FFAST for an applicant to save their work?

Applicants have ninety (90) minutes to save their work in FFAST.

32. Can you spell check in FFAST?

FFAST does not offer the capability to spell check. It is recommended that you draft your proposal in a word document, utilize spell check, and then copy into FFAST.

33. Are applicants required to state Latitude/Longitude and Watershed, County or Legislative Information in FFAST?

Requests for Latitude and Longitude: Please leave blank; this information is not required

Watershed: Please leave blank; this information is not required

County: Enter county/counties

Legislative Districts: Select District

34. Whose initials are used when submitting a Concept Proposal in FFAST if a consultant prepares it?

Please use the initials of the person responsible for submitting the proposal.

35. Will FFAST accept Concept Proposals that do not include required information?

Yes, FFAST accepts all Concept Proposals without exception. CDFA will conduct an Administrative Review to determine whether Concept Proposals meet all administrative requirements.

36. Will additional attachments be accepted with the Concept Proposal submission?

No, the Budget is the only required attachment for the Concept Proposal.

37. Can you exceed the character limitations set in FFAST for Concept Proposals by providing more information in an attachment?

No, you cannot exceed the character limitations set in FFAST for Concept Proposals by providing more information in an attachment. Only the Budget attachment will be accepted in Phase I – Concept Proposal.

38. Are Concept Proposal applicants required or allowed to list cooperating entities under the tab in FFAST labeled Cooperating Entities?

Concept Proposal applicants are not required to list cooperating entities in FFAST, but can list them at their discretion.

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39. How will a Concept Proposal budget be scored under the review criteria?

Please also see CDFA's SCBGP Concept Proposal Technical Review Criteria at [www.cdfa.ca.gov/grants](http://www.cdfa.ca.gov/grants) for scoring criteria.

40. Is a tax registration certificate or a business license an eligibility requirement for receiving SCBGP funds?

Yes, those entities that are non-profit or for-profit will be required to provide either verification of their non-profit status or a copy of a valid California Business License if invited to submit a Grant Proposal. Please refer to the NOFA, page 2 for eligibility requirements.

41. Does the USDA, Agriculture Marketing Service (AMS) website provide SCBGP eligibility requirements?

Yes, SCBGP eligibility requirements are available on the USDA, AMS website at <http://www.ams.usda.gov/AMSV1.0/scbgp>.

Eligibility requirements for California's 2011 SCBGP administered by CDFA are available at [www.cdfa.ca.gov/grants](http://www.cdfa.ca.gov/grants).

42. Can an organization that received 2010 SCBGP funding include the same or similar measurable outcomes in their 2011 SCBGP Concept Proposal?

Applicants are required to demonstrate how a Concept Proposal submitted under the 2011 NOFA builds upon a previously funded SCBGP project. Measurable outcomes should be appropriate to the 2011 Concept Proposal.

43. Is market research for potential new products made from specialty crops eligible to apply for the 2011 SCBGP?

Although CDFA cannot comment on the eligibility of specific projects as stated in the response to FAQ No. 1, please see response to FAQ No. 2 regarding products.

44. Is there a requirement for liability insurance if an applicant is awarded SCBGP funding?

Applicants that receive SCBGP funding will be required to sign a grant agreement that the applicant agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with performance of the project, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Recipient in the performance of the project.

45. Would facilitating seminars and technical educational efforts for specialty crop growers be eligible under the Funding Area of Marketing or Research?

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Although CDFA cannot comment on the eligibility of specific projects as stated in the response to FAQ No. 1, please refer to the NOFA for a description of Funding Areas.

46. Should a consultant assisting with implementation of a Concept Proposal project be listed as a collaborator in FFAST?  
Consultants can be listed in FFAST in the Cooperating Entities section. Cooperating entities are organizations an applicant is/will be working with to plan and/or implement the proposed project.
47. Should consultants be listed as project manager in FFAST if they are responsible for day-to-day project management?  
The project manager is the day-to-day contact on the project from the applicant organization.
48. In 2010, what is the percentage of Concept Proposals submitted in each Funding Area?  
The percentage of Concept Proposals submitted in each funding area in 2010 is as follows: Research 41%      Marketing 41%      Nutrition 18%
49. Is a researcher outside of California eligible to apply for funding?  
No, SCBGP grant funds cannot be awarded to individuals or provide a profit to a single organization or institution. The researcher must be affiliated with an eligible California organization. Please refer to the NOFA, page 2 for a list of eligible organizations.
50. Are projects always funded at the requested amount?  
No, CDFA reserves the right to offer an award for funding a Grant Proposal project which is less
51. Can a Concept Proposal be less than 2 years 9 months?  
Yes, projects cannot begin prior to October 2011, but must be completed on or before June 30, 2014. Please refer to page 2 of the NOFA.
52. Is it a strategy to fund proposals that are working collaboratively with organizations?  
No, it is not a true strategy, and somewhat of a coincidence, when reviewers see collaboration the reviewers may see the success is stronger through support; however, projects without collaboration that have received funding.
53. The NOFA requires a valid California Business License; will a “doing business as” statement or documentation meet this requirement?  
Please see response to FAQ # 40.
54. When is USDA’s webinar on the 2011 SCBGP?  
USDA’s AMS will present a national interactive webinar about the SCBGP. Participants including growers, processors, packers and distributors of all sized operations are

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welcome to participate. The webinar will be conducted on Thursday, Dec. 16, 2010 @ 11:00am PST.

Registration is required. Contact Christopher Purdy by email at [Christopher.purdy@ams.usda.gov](mailto:Christopher.purdy@ams.usda.gov) or by phone (202) 720-3209.

55. Will the SCBGP workshop materials and webinar presentation be available online?  
Yes, the workshop materials and webinar presentation is available on CDFA's website at [www.cdfa.ca.gov/grants](http://www.cdfa.ca.gov/grants). Select the link titled New 2011 Grant Information to view the workshop materials.
56. Does an organization need to go through a formal RFP/bidding process to hire a consultant?  
Organizations policies and procedures vary. It is up to each organization to determine if a formal RFP is required.
57. Can a grant writer be hired to write a SCBGP Proposal?  
No, SCBGP funds cannot be used to hire a grant writer. Please refer to the NOFA, page 10 for a chart listing the type of organization and the applicable administrative requirement cost principles.
58. Did applicants receive feedback on declined proposals submitted for SCBGP funding in previous years?  
Yes, 2009 and 2010 SCBGP applicants received general feedback on their proposals.
59. What type of feedback can be expected on declined proposals?  
CDFA will provide general feedback on areas of improvement identified during the review process.
60. Will Concept Proposal feedback be provided to applicants not invited to participate in Phase II submission of a Grant Proposal?  
Yes, CDFA will provide feedback to applicants not invited to participate in Phase II submission of a Grant Proposal within 60 days of receiving notification.
61. What does the question: 'RWQCB Responsible' in the FFAST application refer to and how should it be answered?  
RWQCB Responsible refers to the area of geographic responsibility covered by California's Regional Water Quality Control Boards. The RWQCBs are a subset of the State Water Resources Control Board (SWRCB). The California Department of Food and Agriculture (CDFA) has partnered with the SWRCB to host FFAST and consequently some questions only concern applicants that apply for SWRCB or RWQCB funds. Please simply answer the question "statewide."

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62. For the FFAST submittal process, can an organization be notified of maximum character allotments prior to logging into the system?  
No, the FFAST application specifies the character limits for each section once logged into the system.
63. Can my application be saved before submittal, and completed at a later date?  
Yes, you may start an application, save your work as “in progress” and return to the system to work on your application as many times as you need. Refer to the FFAST FAQ on the State Water Resources Control Board's website at <https://faast.waterboards.ca.gov>.
64. Do Concept and Grant Proposals need to be submitted through FFAST?  
Yes, the FFAST system will be utilized for both the Concept and Grant Proposal.
65. Does the SWRCB host solicitations separate from CDFA's 2011 SCBGP?  
Yes, please visit the SWRCB's website at <http://www.swrcb.ca.gov/> for additional solicitations.
66. Who is on the SCBGP Technical Review Committee?  
The Technical Review Committee is made up of growers, industry, universities, public agencies and representatives from non-profits with an interest and expertise in specialty crop food and agricultural systems.
67. Will CDFA conduct a workshop for Phase II – submission of a Grant Proposal?  
Specific instructions and guidance will be provided to applicants invited to submit a Grant Proposal.
68. What are the payment methods to pay for costs incurred under the SCBGP?  
There are two types of payment methods to pay for allowable costs incurred - advance payments and reimbursement payments.
69. Are descriptions of previously SCBGP funded projects located on CDFA's website?  
Yes, please visit [www.cdfa.ca.gov/grants](http://www.cdfa.ca.gov/grants). There are links to descriptions of SCBGP projects funded between 2007 through 2010.
70. Will CDFA post FAQ's more frequently closer to the Concept Proposal due date?  
No, please refer to the NOFA, page 13 for a list of date and times CDFA will post responses to FAQs.
71. Will the Technical Review Committee members change?  
Yes, Technical Review Committee members may change each year.
72. If I am interested in becoming a Technical Review Committee member, or want to refer a qualified candidate for the Technical Review Committee, who do I contact?

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Please submit your request or referrals via e-mail to [grants@cdfa.ca.gov](mailto:grants@cdfa.ca.gov).

73. What is the Grant Management Procedures (GMP) Manual?

The GMP is a manual designed to assist grant recipients in the successful management of the grant project. Please refer to CDFA's website [www.cdfa.ca.gov/grants](http://www.cdfa.ca.gov/grants) to view the GMP Manuals.

74. Can applicants view past proposals submitted for SCBGP funding in FFAST?

Yes, applicants can access past proposals submitted for SCBGP funding.

75. Are SCBGP funds considered Federal Funds because USDA awards the funds to California or are the funds State Funds because CDFA awards the funds to recipients?

The SCBGP funds are considered Federal Funds because they are authorized by Federal Legislation through the Food Conservation and Energy Act of 2008 (Farm Bill).

76. What does CFR stand for?

CFR stands for Code of Federal Regulations, which is the codification of the general and permanent rules published in the Federal Register by the executive departments and agencies of the Federal Government.

77. Were changes made to the 2011 Specialty Crop Block Grant Program Funding Criteria with the recent change in Administration?

No, the NOFA and funding criteria were established and released prior to changes in administration.

**Wednesday, December 1, 2010 Update**

78. Can partners be written into the Concept Proposal?

Yes, all partners that will receive SCBGP funds should be included in the Concept Proposal.

79. Can a proposal benefit more than one eligible specialty crop commodity?

Yes, proposals can benefit more than one eligible specialty crop commodity.

80. Can grant funds be used to fund a small percentage of a large project?

Yes, SCBGP funds can be used to fund a percentage of a project. However, applicants invited to participate in Phase II, submission of a Grant Proposal will be asked to clearly delineate the activities supported by the grant funds.

81. What is "competitiveness of specialty crops"?

Competitiveness means to enhance, develop, protect, promote, strengthen, support, and/or increase the consumption of specialty crops within the funding areas outlined in the NOFA.

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82. Can SCBGP funds be used to purchase eligible specialty crops?  
Yes, SCBGP funds can be used to purchase eligible specialty crops in order to carry out the purpose of the project.
83. What is meant by “quantifiable measurable outcomes?”  
Measurable outcomes are usually express in quantifiable terms and should be measured in terms of numeric values, percentages, scores, and indices.
84. Can a project that promotes California specialty crop products include ineligible products or commodities?  
Yes, projects may also benefit ineligible products or commodities. However, applicants must describe, what steps and measures will be taken to ensure that funding will be used to SOLELY enhance the competitiveness of eligible California specialty crops.
85. Will CDFA notify applicants if their proposal was submitted to UDSA for funding consideration?  
No, in order to maintain the integrity of the competitive solicitation process, CDFA does not publish the California SCBGP State Plan prior to USDA approval and announcement.
86. Can grant funds be used for animal studies to demonstrate the health benefits of California specialty crops?  
Please refer to FAQ 84.
87. Can an organization submit multiple Concept Proposals requesting the maximum funding amount?  
Yes, organizations can submit multiple Concept Proposals requesting the maximum funding amount.
88. Are expenditures that compensate project participants who incur cost when participating in research and demonstration projects allowed under the SCBGP?  
Yes, compensation is an allowable cost under the SCBGP. However the compensation must be over and above any normal operational cost incurred by the project participant. Cost must also be verified by supporting documentation.

**Wednesday, December 8, 2010 Update**

89. Concerning the budget, what are “fringe benefits”?  
Fringe Benefits are defined as an employment benefit given in addition to one’s wages or salary.
90. Should firms hired under contract to perform project activities be listed under “Line A. Personnel” or “Line F. Contractual” on the Budget Template?  
All expenses for firms hired under contract should be listed under “Line F. Contractual”.

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91. The “Food Safety” section states that the CPS will have a separate solicitation process. Are we unable to submit to the SCBGP if our proposal includes food safety measures? According to the NOFA, page 6, applicants must “select a single Funding Area that is the focus of their proposal.” If the focus of the project is food safety measures, it must be submitted to CPS and will not be considered by CDFA. If the focus of the project falls under one of the other Funding Areas described in the NOFA, CDFA will consider the project.
92. For the section titled “Project Purpose”, do the 1,000 characters include spaces? Yes, the character limits indicated for every question include spaces.
93. What contacts should be listed under the tab entitled “Agency Contact” in FFAST? The Agency Contact tab is not applicable to the 2011 SCBGP Concept Proposal solicitation process. Therefore, applicants submitting Concept Proposals are not required to list agency contacts.
94. Can the budget amount submitted during Phase I – Concept Proposal be modified during Phase II – Grant Proposal? CDFA will consider the proposed budget amount submitted during Phase I – Concept Proposal as an educated estimate. A *slight* adjustment to the proposed budget amount will be considered during Phase II - Grant Proposal.
95. Please explain why the Budget Template indicates Supplies are limited to \$5,000 or less. According to federal regulations, the definition of supplies are items that cost less than \$5,000 and the definition of equipment are items that cost \$5,000 and over. Therefore, supply costs may exceed \$5,000; however, the cost of a single item must be less than \$5,000.
96. Is the “three page concept proposal” something separate from FFAST that is written and submitted, or is it, in fact, part of the application is on the FFAST site? Please see page 10 of the NOFA. The Concept Proposal is completed on the FFAST system utilizing a question and answer format. The Concept Proposals are equivalent to approximately three (3) pages in length due to character limitations, including spaces, imposed on question responses.
97. Are there any restrictions to a non-profit organization receiving a grant when the nonprofit council represents a commodity that is 95% produced in California and when only one member organization is not connected to production or processing in California? According to page 2 of the NOFA, CDFA will consider Concept Proposals that solely benefit the production of and access to California specialty crops.

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Wednesday, December 15, 2010 Update

98. Please define “special purpose equipment”.  
Please refer to FAQ 21.
99. What qualifies as “other technical activity”? FAQ 21 states that “special purpose equipment” is allowable if used for “technical activities.” Would the use of processing equipment and sales equipment qualify as “other technical activity”?  
“Other technical activities” are activities that are directly associated with the Concept Proposal. Equipment necessary to implement these activities which solely support the purpose of the project may be considered allowable.
100. Are “Legislative Districts” where the organization is located, or are the “Legislative Districts” where the work will be performed?  
Legislative Districts are districts where the project work will be performed.
101. If an organization submits multiple proposals in different funding areas, how should the Concept Proposal indicate that one project is of greater priority than the others?  
Submission of Concept Proposals in different funding areas indicates that each is significantly important. Each Concept Proposal is reviewed and scored on its own merit.
102. Is an example of a completed Budget template available?  
No, CDFA did not provide an example of a completed Budget template. However, please refer to page 12 of the 2011 SCBGP NOFA posted on CDFA’s website at [www.cdfa.ca.gov/grants](http://www.cdfa.ca.gov/grants) to complete the required Budget template.
103. If an applicant submits on behalf of multiple organizations, who should be listed as the “Applicant Organization”?  
The applicant must determine who should be listed as “Applicant Organization.” CDFA considers the Applicant Organization to be the organization that is responsible for execution of a grant agreement, should funds be awarded. Please refer to FAQ 7 for eligible entities.