

2009 Specialty Crop Block Grant Program Phase II, Grant Proposal



Frequently Asked Questions (FAQ) – Rev: 6/9/09

1. What is the required page length of the Workplan attachment?

There was a discrepancy with the page limit for the %Workplan+attachment between FFAST and the Grant Proposal Guidance. As specified in the Grant Proposal Guidance, the Workplan should not exceed 2 pages. The discrepancy has been corrected in FFAST.

2. Can Grant Proposal projects start/ end date(s) vary from the Concept Proposal?

Grant Proposal projects may vary from the dates submitted in the Concept Proposal; however, Grant Proposal projects cannot begin earlier than October 1, 2009 and must be completed by June 30, 2012.

3. Can modifications be made from the Concept Proposal to either increase or decrease the amount requested in the Grant Proposal?

Modifications to either increase or decrease the amount of grant funds requested are acceptable, providing the modification does not change the original Scope of Work outline in the Concept Proposal. Any variances must be justified in the Budget Narrative.

4. Where do I attach the supporting documents (Workplan, Budget and Budget Narrative, Matching Fund and/or In-Kind Contributions etc.) to submit with my FFAST application?

In FFAST under the %Application Attachments+tab, a drop down menu with pre-populated attachment titles is listed that are specific to the Specialty Crop Block Grant Program (SCBGP) solicitation. Select the appropriate attachment from the drop down menu, upload an attachment and name the attachment accordingly, as indicated in the Grant Proposal Guidance.

5. How do I determine the percentage of match (cash and/or in-kind) contributions?

The percentage of matching funds and/or in-kind contributions should be calculated based on the percentage of **total project cost, not the grant amount requested**. For example, if requesting \$100,000 in SCBGP funds and \$42,857 in matching funds are secured, the percent of match is 30% of the total project cost. The following formula is used for calculating the above example:

- Total match cost / Total project cost = Percentage match
- \$42,857 / \$142,857 = 30%

6. Whose Resumes and/or Curriculum Vitae should be submitted as an attachment with the Grant Proposal?

Only Resumes/Curriculum Vitae of Project Directors, Co-Project Directors, and collaborators who will receive a portion of the SCBGP funds associated with the Grant Proposal should be attached. Project Directors and Co-Project Directors are individual(s) responsible for managing (or in some instances, performing) the activities describes in the workplan.

**2009 Specialty Crop Block Grant Program
Phase II, Grant Proposal**



Frequently Asked Questions (FAQ) – Rev: 6/9/09

7. Is there a limit to the number of Resumes/ Curriculum Vitaes that can be attached?

No. There is no limit to the number of Resumes/Curriculum Vitaes to be attached; however, each Resume/Curriculum should not exceed 3 pages.

8. Will Resumes and/or Curriculum Vitaes for the work teams be accepted if attached in a different font size other than 12 point font?

Yes, only Resumes/Curriculum Vitaes will be accepted if attached in a different font size. All other required attachments must be submitted in the font size indicated in the Grant Proposal Guidance.