CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE
Karen Ross, Secretary

January 21, 2014

TO: Designated Employees / Form 700 Filers

The purpose of this letter is to remind you of your obligation to file your annual Statement of Economic Interest (Form 700) no later than April 1, 2014.

The annual filing of the Form 700 is mandated by the Political Reform Act, which requires public officials to disclose assets and income which may be materially affected by their official actions. Please note that failure to meet the April 1, 2014 deadline could result in referral to the Fair Political Practices Commission (FPPC) and significant financial penalties up to $5,000.00.

If you have questions about these or similar matters, please feel free to contact me at the address noted below, or by telephone at (916) 654-1393, or by email at michele.dias@cdfa.ca.gov. You should be advised that I am legal counsel for the Department and therefore cannot provide you with legal advice or counsel, and your communications with me are neither privileged nor confidential.

The FPPC also provides efficient expert individual written or verbal ethics advice. The FPPC attorneys are available during normal business hours and can be reached by dialing 1-800-ASK-FPPC.

Sincerely,

Michele Dias

Michele Dias
General Counsel