



**Fairs and Expositions Branch  
40.3M General Fund Support – Phase II  
Targeted Support Application**

**Fair Information**

Fair Name: \_\_\_\_\_

Fair Address: \_\_\_\_\_

Fair Phone: \_\_\_\_\_

Fair Contact: \_\_\_\_\_

Fair Contact Email: \_\_\_\_\_

**Questionnaire**

Did the fair initiate a layoff plan for permanent employees due to the pandemic?

Yes            No

If there were any retirements since March 2020, did any retiree cite cost savings for the fair as a reason for their retirement? Yes            No

**Required Documents**

Please attach the following documents to this application:

☐ **Cash Flow Projection**  
Provide cash projections over the 12-month period identified in the attached spreadsheet; please include all sources of revenue.

☐ **Current Bank Statement**  
Provide the most recent bank statement available. These amounts should match the cash amount shown in the cash budget projection for the corresponding month.

☐ **Ending 2020 Financial Statements and Current Financial Statements**  
Provide income statements, balance sheets, and trial balances for both the ending 2020 year and the most currently available month.

☐ **Current Aged Accounts Payable Report**  
Provide the most recent available aged accounts payable report showing overdue payables. The report should include information on the age range of the payables.

☐ **Current Payroll Report**

Include information on the monthly gross wage, benefits, and payroll tax costs for all employees, including 125-day employees.

☐

**Long-term Debt Documents (if applicable)**

If applicable, provide loans and/or bond documents, which should include the terms of the agreement and, if possible, an amortization schedule.

By signing this application form, I acknowledge that there is no guarantee that I will receive any support from these funds and understand that the eligibility and amount for support is based on the financial need determined by the Fairs and Expositions Branch relative to the financial need of the total application pool. Furthermore, I understand that any missing or inaccurate information may negatively affect my eligibility and amount for support.

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Fair CEO or Board President Signature

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Date