



January 9, 2018

D2018-01

TO: All District Agricultural Association CEOs

SUBJECT: Mileage Reimbursement Rate for Use of Personal Vehicle

Per the California Department of Human Resources (CalHR) effective January 8, 2018, the personal vehicle mileage reimbursement rate for all state employees on business travel will be \$0.545 cents per mile (CPM). The relocation/moving mileage reimbursement rate for all current state employees and new-hires to state service is \$0.18 CPM unless otherwise stated in the applicable MOU.

Mileage Reimbursement covers:

- Gasoline
- The cost of maintenance (oil, lube, routine maintenance)
- Insurance (liability, damage, comprehensive and collision coverage)
- Licensing and registration
- Depreciation and all other costs associated with operation of the vehicle

If you have questions or need additional information regarding this matter, please contact Cynthia Le at (916) 403-6995 or by e-mail at [Cynthia.le@cdfa.ca.gov](mailto:Cynthia.le@cdfa.ca.gov).

Sincerely,

John Quiroz, Chief  
Fairs & Expositions Branch

