

Senior Maintenance Worker
Knowledge, Skill, Ability, and Personal Characteristic Statements
Rating Results

KSAPC #	Knowledge, Skill, Ability, and Personal Characteristic Statement
K01	Knowledge of common methods used in construction, general maintenance, and repair work of buildings including janitorial, electrical, carpentry, mechanical, plumbing, painting, welding, machine repair, landscaping and grounds maintenance.
K02	Knowledge of common practices used in construction, general maintenance, and repair work of buildings including janitorial, electrical, carpentry, mechanical, plumbing, painting, welding, machine repair, landscaping and grounds maintenance.
K03	Knowledge of common materials used in construction, general maintenance, and repair work of buildings including janitorial, electrical, carpentry, mechanical, plumbing, painting, welding, machine repair, landscaping, and grounds maintenance.
K04	Knowledge of common equipment used in construction, general maintenance, and repair work of buildings including janitorial, electrical, carpentry, mechanical, plumbing, painting, welding, machine repair, landscaping, and grounds maintenance.
K05	Knowledge of Principles of Effective Supervision
K06	Knowledge of manager's/supervisor's responsibility for promoting equal opportunity in hiring and employee development and promotion, and for maintaining a work environment that is free of discrimination and harassment.
K07	Knowledge of manager's/supervisor's responsibility for promoting safety and a safe environment for employees and the public.
K08	Knowledge of Computers
SPC01	Special personal characteristics of willingness to work irregular hours, extended or odd shifts on occasion such as; evenings, weekends and holidays.
A01	Ability to maintain relationships and communicate effectively in a professional manner with others (e.g., co-workers, supervisor, peers, promoters and the public) to complete assigned tasks and contribute to the efficiency and productivity of the work unit.
A02	Ability to maintain cooperative relations with the public, co-workers, vendors, contractors and supervisor in setting up/tearing down for the annual fair, interim events and in performing grounds, building maintenance, repairs and clean-up.
A03	Ability to demonstrate mechanical aptitude by recognizing machines and tools, mechanical, electrical, and hand tools including their designs, uses, maintenance, functions and repair to perform necessary maintenance duties.

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A04	Ability to safely operate a variety of hand tools, electrical tools and equipment (e.g. sander, band saw, airless sprayer, rototiller, forklift, grinders, tractor, power snakes, etc.) in performing all duties in maintaining the grounds and facilities.
A05	Ability to supervise a crew of fair workers by providing verbal directions/instructions to perform janitorial services, maintenance assignments, including set up/tear down for the annual fair and interim events of a District Agricultural Association (DAA).
A06	Ability to train a crew of fair workers by providing verbal directions/instructions to carry out janitorial, maintenance assignments, including set up/tear down for the annual fair and interim events and general maintenance and repairs of a District Agricultural Association (DAA).
A07	Ability to supervise the maintenance functions of grounds and facilities for annual fair and interim events.
A08	Ability to estimate labor requirements to schedule staff per event or maintenance function.
A09	Ability to estimate labor costs including the number of hours required for each position, salary and benefit costs.
A10	Ability to estimate needs to purchase supplies, budget needs, quantities and costs per maintenance event or function.
A11	Ability to work from plans, blueprints, and/or specifications regulated for Federal, State, County and local requirements.
A12	Ability to prepare a variety of reports, written or oral, for the recycle, construction, grounds, plumbing, roofing and budgets for the CEO.
A13	Ability to prepare and keep general maintenance materials, safety/training, equipment maintenance logs, and permit records, etc. to be kept track of daily, weekly or monthly for inspection requirements.
A14	Ability to perform and teach monthly safety meeting and training and tailgate meeting to ensure the safety requirements.
A15	Ability to enforce safety regulations, Americans with Disability Act (ADA), hazardous materials, safety, fire, hand tool operations, etc.
A16	Ability to effectively promote equal opportunity in employment and maintain a work environment that is free of discrimination and harassment and meets all other Federal and State requirements.