

***Pest Prevention Assistant I (Various Projects)***  
***Knowledge, Skill, Ability, and Personal Characteristic Statements***  
***Rating Results***

<b>KSAPC #</b>	<b>Knowledge, Skill, Ability, and Personal Characteristic Statement</b>
K01	Basic knowledge of pesticide regulations, safety techniques and requirements used in mixing and applying pesticides.
K02	Basic knowledge of safety policies and regulations within the work environment including vehicle, equipment and personal safety in order to safely perform exclusion, detection, control and/or eradication activities.
K04	Basic knowledge of automated office equipment (e.g., photocopier, fax, personal computer, multi-line telephone systems, etc.) to perform routine office tasks.
K05	Basic knowledge of equipment and tools used to perform exclusion, detection, control and/or eradication tasks.
S01	Skill to organize and prioritize one's workload to meet established deadlines and ensure the most important tasks are completed.
S02	Skill to orally communicate in a courteous, professional manner with a variety of individuals in order to exchange information and accept work assignments.
S03	Active listening skills to give full attention to what other people are saying, take time to understand the points being made, ask appropriate questions etc.
A01	Ability to follow oral and written directions given by supervisors and managers to ensure work is completed per their instructions.
A02	Ability to adapt to changing work demands and priorities
A03	Ability to work efficiently in order to complete assigned tasks within reasonable or specified time periods.
A04	Ability to read and understand information and ideas presented in writing.
A05	Ability to secure and maintain effective working relationships with other staff members, property owners, the public, local, state and federal government personnel, and various industry members as necessary to accomplish, exclusion, detection, control and/or eradication work.
A06	Ability to analyze situations accurately and take appropriate action
A07	Ability to complete various forms and reports accurately and legibly to ensure proper documentation and reporting of activities.
A08	Ability to do basic math such as addition, subtraction, multiplication, division, etc., to accurately perform calculations.
A09	Ability to communicate effectively in English, orally and in writing, information, ideas, and direction in a clear, courteous, professional manner using appropriate tone, vocabulary, and grammar with co-workers, management, federal, state, and county officials, etc., at a level required for successful job performance.

<b>KSAPC #</b>	<b>Knowledge, Skill, Ability, and Personal Characteristic Statement</b>
A10	Ability to work productively as a member of a team in order to achieve work goals
A11	Ability to perform light to heavy physical work such as walking, standing, bending, twisting, kneeling, etc.
A12	Ability to operate a personal computer to prepare written correspondence and documents, input data, etc.
A13	Ability to operate and care for tools and equipment used to perform exclusion, detection, control and/or eradication activities in a safe manner
A15	Ability to travel on a statewide basis to perform various exclusion, detection, control or eradication work.
A16	Ability to work a non-standard work schedule, working on holidays, weekends, and overtime in order to exclude, detection, control and/or eradicate exotic pests and their hosts.
A17	Ability to safely handle various equipment and materials (forklift, pallet, pesticides, etc.) throughout the course of day-to-day activities.
SPC1	Willing to have a valid driver license.
SPC2	Willing to travel on a statewide basis
SPC3	Willing to work a non-standard work schedule including holidays, weekends, and overtime.