

***Building Maintenance Worker
Essential Task Ratings Results***

| Task # | Task Statement |
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| 1 | Cleans, maintains, and repairs building fixtures and equipment including locks, windows and window coverings, doors, screens, gutters, drains, shelving. |
| 2 | Replaces light bulbs and fuses for facility. |
| 3 | Arranges professional services from private vendors to repair facility and equipment when needed. |
| 4 | Maintain and repair minor electrical, water, sewer, and cooling and heating systems and equipment to keep operational. |
| 5 | Perform maintenance of walkways, driveways, trees, lawns, to keep areas free of debris and other hazards. |
| 6 | Makes simple repairs for furniture, cabinet, asphalt tile, and linoleum. |
| 7 | Repairs roof leaks, walls, and flooring when needed. |
| 8 | Repairs and maintains plumbing fixtures or equipment. |
| 9 | Operates and maintains automotive equipment such as state vehicle, forklift, and tractor, checking the battery, radiator fluid, oil level, tire pressure, air filter, and washer fluid on a regular basis. |
| 10 | Assists in maintaining and repairing electrical lines and fixtures. |
| 11 | Assists in painting buildings and equipment. |
| 12 | Requisitions supplies for facility. |

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| 13 | Assists with maintaining and controlling inventory of facility tools and small hand equipment. |
| 14 | Prepares reports on maintenance, repairs, and other work completed. |
| 15 | Maintains security and safety of work areas and work materials. |
| 16 | Assist in maintaining property security system. |
| 17 | Maintains backup generators by changing plugs, oil, and filters when needed. |
| 18 | Acts as liaison to private sector business when on site property repairs are needed for electrical repair, phone line issues. |
| 19 | Designs, builds and maintains experimental agricultural supplies such as insect cages, soil mixing tables, and soil sterilization tables. |
| 20 | Designs, builds and maintains both manual and automated irrigation systems for greenhouse plants. |
| 21 | Plans and installs simple drainage systems in greenhouses. |