



CALIFORNIA DEPARTMENT OF  
FOOD & AGRICULTURE

Karen Ross, Secretary

February 12, 2013

DMS NOTICE  
D- 13 - 1  
DISCARD: RETAIN

TO: WEIGHTS AND MEASURES OFFICIALS

SUBJECT: Electronic California Type Evaluation Program Certificates of Approval

As you know, the Division of Measurement Standards (Division) California Type Evaluation Program (CTEP) web page at <http://www.cdfa.ca.gov/dms/programs/ctep/ctep.html> is the place to look up electronic copies of Certificates of Approval (CTEP COA) and find the link to the National Type Evaluation Program Certificate of Conformance search page. The Division has done this as a service to anyone needing a copy of a certificate, e.g., a potential customer buying a device, a service agent performing installation or repairs, or a weights and measures official seeking information about device performance characteristics.

In 2011, Business and Professions Code section 12500.9 was modified to allow for the charge of an administrative fee to recover the annual costs of maintaining active CTEP COAs. Subsequent regulations set the fee amount and the Division sent an invoice letter November 5, 2012 to manufacturers/businesses that had one or more CTEP COA.

Effective immediately, the only CTEP COAs appearing on the Division's CTEP web page will be those with active status, indicating that the business has a) a COA that was issued less than twelve months ago, or b) paid the annual administrative fee because the device is still under manufacture or the business wishes to continue to make the COA publicly available. However, **all** COAs are available to California weights and measures personnel via the county "undisclosed" link.

If you do not know the county "undisclosed" link, please send an email request using your official email address to Kevin Batchelor at [Kevin.batchelor@cdfa.ca.gov](mailto:Kevin.batchelor@cdfa.ca.gov). For other questions, please contact Kevin at (916) 229-3000 or via email.

Sincerely,

Kristin J. Macey  
Director

cc: Gary Leslie, Acting County/State Liaison, CDFA

