California Organic Program
ORG 100-RNF (Rev. 9/2011)

1. Principal County: _____
Registration Number: _____
Company Name: _____

2. Certification Company: _____
Certification Number: _____
Date: _____

California Department of Food and Agriculture Organic Renewal Registration Form

Complete this application along with the Organic Producers/Handlers/Processors Application and Registration, and Substance List (ORG 100-SL) (if applicable). Please return all applicable material to the State Organic Program for review and approval along with your renewal payment made out to CDFA Cashier.

If a new site, or additional acreage to an existing site, has been added since your last registration/renewal, you must submit those additions through the County Agricultural Commissioner with whom original registration was filed. You will need to complete and submit the following forms to your County Agricultural Commissioner's Office:

- Organic Registration Form (ORG 100-RF) – check "Amended Registration"
- Site Profile Form (ORG 100-SP) (each location)
- Production Record of Sales (ORG 100-PR)
- Substance List (ORG 100-SL)
- Public Information Form (ORG 100-PIF)

3. TYPE

Indicate your application type

☐ Renewal Registration (minor updates included) ☐ Renewal Registration (no changes to current information)

Name of Certifier (If applicable)

4. ACTIVITY

Check the activity/activities that apply to your operation

☐ Commission Merchant, Broker (takes possession)	☐ Agricultural Production	☐ Retailer (relabels/processes on site)
☐ Commission Merchant, Broker (does not take possession)	☐ Handler (takes possession)	☐ Wholesale
	☐ Handler (does not take possession)	☐ Other:
	☐ Processor	

5. COMPANY INFORMATION

Fill out information below

Company Name	Company Principal	Title	
Mailing Address	Website		
City	County	State	Zip Code
Phone Number	Fax Number	Email Address	

Contact Person(s) (List primary contact, and any other contact that has permission to access your account information).

6. ACKNOWLEDGMENT

Read and sign below

I certify that the information associated with this registration is true and correct, to the best of my knowledge, and I agree to abide by the California Organic Products Act of 2003 and the National Organic Program regulations.

Notice of Penalties: Penalty for knowingly making false statements or false entries, or attempts to secure money through fraudulent means, may include fines and/or incarceration and/or forfeiture of agriculture assistance funds under applicable Federal and State law.

_____	_____	_____	Date _____/_____/_____
Registrant Signature	Print Name	Title	month day year

7. For Official Use Only

Date Approved	Name of Reviewer	Signature
☐ Correct Fee Paid	☐ Renewal Application Complete	

(SEE REVERSE FOR INSTRUCTIONS)

Instructions

1. PRINCIPAL COUNTY: Name of county in which registration was filed.
   REGISTRATION NUMBER: Number issued at time of registration.

2. COMPANY NAME: Name of your company.
   CERTIFICATION COMPANY: *If you are required to be certified* - put the name of the company that has certified your operation. (Registrants *with sales, or anticipated sales, in excess of $5,000 annually* must be certified prior to registration and renewal).
   CERTIFICATION NUMBER: *If you are required to be certified* - put the certificate number you were issued by your certification agent. (Registrants *with sales, or anticipated sales, in excess of $5,000 annually* must be certified prior to registration and renewal).
   DATE: Date in which you completed application.

3. TYPE
   Renewal Registration (updates included)
   Check this box if you have any changes that do not require an amendment through the County Agricultural Commissioner's Office (see second paragraph on front of form). Updates may include; but are not limited to, change in address, subtraction or addition of commodity, etc.

   Renewal Registration (no changes to current information)
   Check this box if you have reviewed your "Organic Producers/Handlers/Processors Application and Registration" and all the information is correct and no updates are needed.

   Name of Certifier
   Registrants *with sales, or anticipated sales, in excess of $5,000 annually* must be certified prior to registration and renewal. If this applies to you, enter the name of the company that has certified your operation.

4. ACTIVITY
   Mark the box(es) that describes your operation. They are defined as:
   - "Agricultural Production" means the producer, or an entity that engages in the business of growing or producing food, feed, fiber, seeds, or horticulture.
   - "Handler" means any entity engaged in the business of handling agricultural products, but does not include final retailers of agricultural products that do not process agricultural products.
   - "Wholesale" means an entity that sells to merchants, but do not sell to the consuming public
   - "Commission Merchant, Broker" means an entity that arranges for sale of product for others. Usually do not take title or possession of product; however, may in some instances.
   - "Retailer" means a store that further processes raw organic product(s) and sells to the consuming public.
   - "Processor" means any cooking, baking, heating, drying, mixing, grinding, churning, separating, extracting, cutting, fermenting, eviscerating, preserving, dehydrating, freezing, or otherwise manufacturing, and includes packaging, canning, jarring, or otherwise enclosing food in a container as it applies to minimally processed dairy products and meat products. Any processor not statutorily required to register with the California Department of Public Health shall register with the California Department of Food and Agriculture.
   - "Other" would be any company that does not fit into one of the categories above. Please indicate what type of operation you are.

5. COMPANY INFORMATION
   Fill out all the requested information.

   NOTE:
   - "Company Name" If you are certified, use the same company name in which you received certification.
   - "Company Principal" This should be the name of the person who owns or is the principal controller of your company.
   - "Contact Person" Only those listed will have the ability to access information regarding your account.

6. ACKNOWLEDGMENT
   The company principal must sign, print their name and title, and date the application.

7. FOR OFFICIAL USE ONLY
   Leave this area blank. This is completed by State Organic Program staff.