



October 17, 2014

DMS NOTICE
P - 14 - 01
DISCARD: RETAIN

TO: WEIGHTS AND MEASURES OFFICIALS

SUBJECT: New Fuel Sample Collection Method

The Division of Measurement Standards (DMS) has launched a pilot program to determine the viability of utilizing Agricultural Technicians (Ag Techs) for some of the non-investigative work of the Petroleum Products Program. To date, three Ag Techs have been hired; two in Sacramento, and one in Anaheim.

Collection of fuel and automotive product complaint samples from counties is one of the Ag Tech's duties. To request their service, please note the following guidelines:

- Call the DMS Main Line at (916) 229-3000 and ask for the Petroleum Officer of the Day (POD). The POD will record details of the complaint, assign a complaint number, and schedule the sample pick-up.
- Fill out the sample tag completely and legibly, and include the assigned complaint number. Instructions for this are in the Petroleum Products Program Manual located at <http://www.cdffa.ca.gov/dms/publications.html>.
- Timeliness is important! Due to the high throughput at stations, a fuel sample that arrives at the laboratory 2 days later is often of little value in preventing substandard product from being sold to the public.

As always, DMS employees are instructed to notify the County Sealer whenever working in their county.

We are very interested in the outcome of this trial program. Please provide comments about the service our Ag Techs provide to Andrea Alley, Supervising Special Investigator, Enforcement Branch at (916) 229-3049, or Andrea.Alley@cdffa.ca.gov.

Sincerely,

Kristin J. Macey
Director

cc: Gary Leslie, County/State Liaison, CDFA

