



September 26, 2019

DMS NOTICE
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Retain

TO: WEIGHTS AND MEASURES OFFICIALS

SUBJECT: Witness Testing for Commercial Weighing and Measuring Devices

The testing and sealing of commercial weighing and measuring devices is a major aspect of any weights and measures program. Some device types require specialized equipment, facilities, and/or standards which may not be available, or the inspector may feel unsafe performing certain procedures. In such cases, asking for assistance from the device owner or operator (as per G-UR.4.4. adopted in Title 4, Division 9 CCR § 4000. User Requirements) and performing witness testing is the best method to accomplish testing and sealing. Examples where witness testing may be appropriate include hydrogen dispensers, CNG and LNG meters, railway track scales, and belt conveyor scales.

When witness testing, the inspector is in charge but does not perform any of the tests themselves. The inspector is responsible for verifying the following items:

1. The device has a valid Certificate of Approval issued by the California Type Evaluation Program or a Certificate of Conformance from the National Type Evaluation Program;
2. The applicable Examination Procedure Outline is utilized and that the proper test procedures are being followed;
3. Field standards being used have current certification and that they are suitable and sufficient to meet minimum testing requirements (as per DMS Notice D-17-01);
4. An inspection report is filled out in accordance with county procedures; and
5. If the test is for a hydrogen dispenser, a copy of the report is submitted to the Division of Measurement Standards (as per DMS Notice D-17-03).

If you have any questions, please contact Clark Cooney, Branch Chief, Enforcement Branch at DMS@cdfa.ca.gov or by phone (916) 229-3000.

Sincerely,

Kristin Macey
Director

cc: Hyrum Eastman, County/State Liaison, CDFA

