

**CALIFORNIA CITRUS PEST AND DISEASE PREVENTION PROGRAM
FINANCE SUBCOMMITTEE MEETING**

Meeting Minutes
Wednesday January 3, 2018

Opening:

The Finance Subcommittee webinar was called to order at 2:10p.m. on Wednesday January 3, 2018 by Subcommittee Chair James McFarlane.

Subcommittee Members Present:

Bob Felts, Jr.*

James McFarlane*

Dave Tomlinson*

CDFA Staff and Guests:

Jason Chan*

Sara Khalid*

Carla Thomas*

Victoria Hornbaker*

Paul Martinez*

Bob Wynn*

*** Participated via webinar**

Opening Comments:

Chairman, James McFarlane, welcomed the Subcommittee and staff participating in the webinar.

Public Comment:

There were no public comments.

2016/2017 Budget Review

Assessment Budget

The program collected \$46,519 in revenues in the month of November for a total received of \$16,741,940 and a remaining balance to go of \$178,060 of the revised revenue projection. It was noted that the Program may not achieve the revised revenue projection, as it appears to be 7 percent lower than the original projection of \$18,000,000. There has been \$941,888 in expenditures in the month of November for a year to date of \$18,433,898. The new budget balance is \$8,596,634 and the projected ending balance for the 2016/2017 fiscal year is \$7,749,178.

CHRP Budget

To date, the program has received \$12,144,701 in funds from the CHRP agreement. In the month of November the program expended \$85,650 for a total of \$10,693,015 in expenditures year to date and leaving a remaining budget balance of \$1,451,685.

Other Budgets

There was not activity on the TASC grant or the Citrus Commodity Survey in the month of November. There was \$2,467 in expenditures on the HLB MAC budget for a total year to date of \$33,985, leaving a budget balance of \$241,015 which will be moved to the new federal fiscal year.

Spending Authority

Since July 1, 2016 program has spent \$19,394,343, which is 76 percent of the new budget authority of \$25,662,293.

Variance Analysis

The Assessment Revenue is down 45.31 percent for the month of November and is down 6.93 percent for the year. Expenditure variance for November year to date is lagging behind at -31.80 percent. It was noted that expenditures compared to this time last year are down 3.27 percent, indicating that the Program is spending about the same as last year.

2017/2018 Budget Review

The program collected \$481,641 in revenues in the month of November for a remaining balance to go of \$15,988,386 of the revenue projection. The expenditures were presented as a role up in the draft budget documents. The expenditures for November were \$1,216,324 for a year to date total of \$1,317,223. Jason noted that the Program has not received any CHRP allocations so far, but that USDA normally distributes part of the funding in the early spring. The Program has received \$10,000,000 in general fund and \$218,041 in Citrus Commodity Survey funding and \$239,727 in the MAC grant.

The group discussed the draft displays and Jason and Paul noted that they will continue to refine them and will send out revised drafts prior to the February Subcommittee meeting.

The meeting was adjourned at 2:54 p.m.