# CALIFRONIA CITRUS PEST AND DISEASE PREVENTION PROGRAM FINANCE SUBCOMMITTEE MEETING

# Meeting Minutes Wednesday November 2, 2016

# **Opening**:

The Finance Subcommittee conference call was called to order at 2:00 p.m. on November 2, 2016, by Subcommittee Chair James McFarlane.

#### **Subcommittee Members Present:**

Bob Felts, Jr.\* James McFarlane\*

#### **CDFA Staff and Guests:**

Jason Chan\* Paul Martinez\*

# \* Participated via webinar

# **Opening Comments:**

Chairman, James McFarlane, welcomed the Subcommittee and staff participating in the webinar.

#### **Public Comment:**

There were no public comments.

# 2015/2016 Budget Review

# **CPDPC** Budget

The program collected \$587,560 for a new total of \$17,893,507 for current year which represents 102 percent of the total projected revenue of \$17,406,000. There has been \$1,764,159 in expenditures through in the month of September, for a total year to date of \$17,598,683 leaving a budget balance of \$1,814,676. The projected ending balance for the 2015/2016 fiscal year is \$11,857,691.

### **CHRP Budgets**

The program has received the total CHRP allotment for a total of \$12,444,701. There was \$1,098,957 in expenditures in September, making the total expended year to date \$10,272,550. The new balance to go is \$2,172,151.

### Other Budgets

There was \$1,438 in expenditures on the HLB MAC budget in September, with a remaining balance of \$27,168. The program received a Citrus Commodity Survey Grant in the amount of \$485,000 that will run from July 2016-June 2017 the program has expended \$6,209 in the month of September, with a remaining budget balance of \$66,117 for this fiscal year. The program was notified that the program will receive a \$425,000 TASC grant and is in the process of getting the contract in place to receive the funding.

# Variance Analysis

The variance for September is 3.8 percent over the projected expenditures and 2.6 percent over the projected expenditures year to date. The program has expended 90 percent of the allowable budget. The revenues are up 1.2 percent for the month of September and are up 7 percent year to date.

# Spending Authority

A spending authority tracking sheet has been developed to track expenditures from services and work for the State fiscal year July 1, 2015 through June 30, 2016. The authority is set at \$15,624,418 with \$15,324,831 spent so far in the State fiscal year, which is 98 percent of the programs budget authority.

# Fiscal Year 2016/2017 Budget Review

## Assessment Budget

The Committee set the assessment rate at 9 cents per carton and the projected revenues for 2016/2017 are \$18,000,000. The program has authority for \$16,624,418 and has set the projected spending plan at \$25,655,331 which included the additional \$131,277 requested by CRB. It was noted that the actual spending plan needed to be adjusted as the CRB submitted and revised proposal at the September CPDPC meeting. Jason will be provided the final CRB budget as it was approved and will make the appropriate correction.

# **CHRP** Budget

The program is seeking the same level of funding from CHRP as last year, \$12,444,701, however the program was notified that due to the continuing resolution, the CHRP agreement has been reduced to \$9,760,231. This is a 21.6%, \$2,684,470, decrease from \$12,444,701 expected funding level. Program will continue to work with USDA to bring the total budget to the \$12,444,701 funding level.

The meeting was adjourned at 3:24 p.m. The next meeting is scheduled for December 13th at 10:00 a.m.