CALIFRONIA CITRUS PEST AND DISEASE PREVENTION PROGRAM
FINANCE SUBCOMMITTEE MEETING

Meeting Minutes
Monday, March 2, 2015

Opening:
TheFinance Subcommittee conference call was called to order at 10:00a.m. on March 2, 2015, by Subcommittee Chair James McFarlane.

Subcommittee Members Present:

James McFarlane*

Subcommittee Members Absent:

Jim Bates   Bob Felts, Jr.

CDFA Staff:

Jason Chan*   Victoria Hornbaker*   Debby Tanouye*

* Participated via telephone

Opening Comments:
Chairman, James McFarlane, welcomed the Subcommittee and staff participating in the conference call.

Public Comment:
There were no public comments.

2013/2014 Closeout
CPDPC Budget
There was an increase in revenue of $44 for a new total of $13,501,814 **f**or current year which represents over 104% of the total projected revenue.It was noted that the 2013/14 fiscal year is closed out and any subsequent expenditures for 2013/2014 will be reported on the 2014/2015 budget year. Total expenditures forJanuary 2015 are $686,726 making the total expenditures $9,644,461 and a remaining balance of $2,373,518, which will carry over to the 2014/2015 fiscal year. Per the February 4, 2015 CPDPC meeting, $1,171,489 in expenditures were transferred from the CPDPC budget to the underutilized CHRP budget. The initial plan was to transfer the expenses from Commercial Grove Trapping, however, after reviewing the CHRP agreement more thoroughly, it only allows grove trapping starting March, therefore, only $847,355 in expenses were transferred from Commercial Grove Trapping. The additional transfers of expenses from CPDPC to CHRP were $261,200 from Central Valley Survey and $62,934 from

San Luis Obispo survey. All of the transfers are allowable under the CHRP agreement. The amount to carry over to 14/15 is $12,615,612.

CHRP Budget
The total CHRP expenditures for January 2015 were $75,958 bringingthe total expenditures to $8,453,370with a remaining balance of $1,171,489. Expenses from the CPDPC budget in the amount of $1,171,489 were redirected to the Statewide Trapping sub-budget, which zeroed out the CHRP budget.

Other Budgets
There were no changes to the TASC grant or to the efunds or CDFA funds, all still remain with a zero balance. There have been changes to the Citrus Commodity Survey, with $34,433 in expenditures and a new total of $407,688. This budget is overspent by $25,295, but there was a transfer in f $66,274 per CDFA contribution, which generated new ending balance of $14,869 to carry over to 14/15. There was one charge to the HLB MAC funding on $995 for a tablet. The remaining balance of $45,005 will be carried over to fiscal year 2014/2015.

2014/2015 Budget Review
CPDPC Budget
The program collected $1,269,400 in revenues in January 2015 for a total of $2,960,456 for the current fiscal year. This represents 20 percent of the projected annual revenues. There has been $1,220,467 in expenditures in January 2015, making the total expenditures year to date $3,797,371. The new budget balance is $11,547,468.

CHRP Budgets
The original agreement was executed on 12/1/14 in the amount of $1,828,723. Additional funds will be added over time. There was $365,460 in expenditures in January, making the new total $1,208,719. There is a new balance to go of $8,416,143.

Other Budgets
The Citrus Commodity Survey has a beginning budget of $230,999 with $221,988in expenditures and a balance remaining of $9,011. The HLB Mac budget remains at $45,005, with no expenditures. There were no changes to the Nu-Psyllid budget of $84,194. This money comes from National Institute of Food and Agriculture Funding and is a multi-year project.

Variance Analysis
A new section was added to the Variance Analysis that compares the current year variance to the previous year variance. It has also been enlarged to cover 2 pages. Currently there is a -7 percent year to date variance and the program is approximately 25 percent spent.

Meeting adjourned 11:00 a.m.