

**CALIFORNIA CITRUS PEST AND DISEASE PREVENTION PROGRAM
FINANCE SUBCOMMITTEE MEETING**

Meeting Minutes
Friday, July 10, 2015

Opening:

The Finance Subcommittee conference call was called to order at 10:15 a.m. on July 10, 2015, by Subcommittee Chair James McFarlane.

Subcommittee Members Present:

James McFarlane*

Subcommittee Members Absent:

Jim Bates*

Bob Felts, Jr.*

CDFA Staff:

Jason Chan*

Debby Tanouye*

Dominique Word*

Paul Martinez*

*** Participated via webinar**

Opening Comments:

Chairman, James McFarlane, welcomed the Subcommittee and staff participating in the webinar.

Public Comment:

There were no public comments.

2014/2015 Budget Review

CPDPC Budget

The program collected \$1,730,505 in revenues in the month of May for a new total of \$10,327,490 for current year which represents about 71 percent of the total projected revenue. There has been \$1,164,273 in expenditures in May 2015, making the total expenditures year to date \$ 8,181,862. The new budget balance is \$8,440,816. Budgets will be prepared for the activities in Santa Clara and San Benito and presented at the next Finance Subcommittee meeting.

CHRP Budgets

The total expected from CHRP per the original agreement is \$9,624,859. There was \$960,757 in expenditures in May, making the new total \$4,271,571. There is a new balance to go of \$5,353,288. There will be an additional allotment from CHRP in the amount of \$1,219,842; per the Committee's recommendation, these funds will be used for expenditures in the Assessment budget, \$908,749 for commercial grove trapping and \$311,093 for winter trapping. It was noted

that the funds will not be displayed in the financial documents until the contract with USDA is executed.

Other Budgets

The TASC Grant had \$83,420 in expenditures in May. The new total expenditures are \$215,262 with a remaining balance to go of \$259,738. The Citrus Commodity Survey had \$9,929 in expenditures, making the new total \$ 327,910. There is a negative balance of \$96,911 associated with this budget, which will be covered by the department's general funds. The HLB Mac budget was increased by \$56,365, as the second year of the agreement was executed. There were expenditures in the amount of \$1,728, leaving a budget balance of \$95,504. There were no changes to the Nu-Psyllid budget of \$84,194.

Variance Analysis

Currently there is a negative 15 percent year to date variance and the program is approximately 49 percent spent. The variance is primarily due to late invoicing in the contractual line item.

The meeting was adjourned at 10:50 a.m., the next meeting is scheduled for August 4, 2015 at 10:00 a.m.