CALIFORNIA CITRUS PEST AND DISEASE PREVENTION PROGRAM
FINANCE SUBCOMMITTEE MEETING

Meeting Minutes
Tuesday November 4, 2014

Opening:
The Finance Subcommittee was called to order at 10:00 a.m. on November 4, 2014, by
Subcommittee Chair James McFarlane.

CPDPC Members Present:
Jim Bates  Bob Felts, Jr.  James McFarlane

CDFA Staff:
Jason Chan*  Paul Martinez*  Debby Tanouye*
Victoria Hornbaker

* Participated via telephone

Opening Comments:
Chairman, James McFarlane, welcomed the Subcommittee and staff participating in person and
via conference call.

Public Comment:
There were no public comments.

Financial Review 2013/2014
CPDPC Budget
There was an increase in revenue of $480,732 for a new total of $13,010,338 through September
30, 2014. This represents nearly 100% of the total projected revenue with only $23,252 to go.
Total expenditures through September 30, 2014 are $7,418,145 with a remaining balance to go
of $4,599,834. Jason noted that the San Luis Obispo budget is over spent by $264,646. This is
due to the unanticipated additional finds in the County. The program plans to reallocate the
overage to the CHRP.

CHRP Budget
The total CHRP expenditures through September 30, 2014 are $7,163,991 with a remaining
balance of $2,460,868. There are some pending county invoices represent most of the remaining
balance, which will probably come within the next several months. The CHRP budget may be
trending to be underspent.

Other Budgets
The only adjustment to the other budgets was an expenditure to the citrus commodity survey in
the amount of $19,413, making the total expenditures through September 30, 2014,
$373,256 and leaving a remaining balance of $9,137.

**Final Budget Projections for 2014/2015**

**CPDPC Budget**
There have not been any expenditures charged to the current budget, but there are several items that will be presented to the full committee for consideration. A proposal will be presented to move New Area Contingency funds to cover activities in Santa Clara and San Joaquin. A proposal will also be presented to extend winter trapping in some key Northern California and Bay Area Counties; however the final budget may not be ready by November 12th. The CRB has requested an amendment to the Operations Grant, which will include an increase of $70,906. There was also a report of a small increase in prorata, approximately $3,600.

**CHRPR Budgets**
No expenditures or changes were reported.

**Variance Analysis**
No new issues were reported.

**Assessment Collection**
The program will begin assessment collection activities in January. The program has conducted a workload analysis and has determined that the work can completed with existing staff, billed at approximately 20 percent of one staff members time.

Meeting adjourned 11:00 a.m.