Renew Your Cannabis Cultivation License
in the CalCannabis Licensing System

New License Number Format
Renew Your Cultivation License
Print Your License Certificate

Note: Cannabis is a Schedule I drug, according to the federal Controlled Substances Act. Cannabis-related activity is subject to federal prosecution, regardless of the protections provided by state law.
New License Number Format

Before we tackle renewing your Cannabis Cultivation License, you may notice that the format of your license number changed slightly in October 2019. When you view active licenses in your CalCannabis account, you can see that the first three letters of your license number are now CCL (Cannabis Cultivation License).

Previously, the first three letters indicated whether your license was Provisional/Medicinal, Provisional/Adult-Use, or a full Annual/Medicinal or Annual/Adult-Use license (PML, PAL, CML, or CAL respectively). The numbering scheme has been simplified.

Other records related to your license – your main application, owner applications, Declarations forms and any amendments –keep their original number format.

When you log in to your public CalCannabis account, if you are the Designated Responsible Party, you may see the notice at right.

As the DRP, for this license, you should also receive an email version of this letter, or a postal letter, if you selected that form of contact.
Attached to that email or letter is your license certificate, with the new license number. You will also find the certificate in your license’s Attachments list.

Renew Your License

Your cannabis cultivation license is valid for one year. You can renew your license up to 60 days before your license expires. For example, if your license was granted on November 1st, you can begin the renewal process the following September 1st.

The Renewal Process:

When your license expiration is within the 60-day window for renewal, you will see in the Action column a link to Renew License.

Note: Be sure you renew before your expiration date, shown clearly in the Expires On column. On the day the license expires, if you haven’t yet renewed, the DRP will receive an email stating that you can still renew after paying a late fee.
By the way, if you open your license record by clicking on the record number, you’ll notice another route to starting your renewal – a Renew License link in the lower right corner.

After clicking the link to begin, the first screen shows some basic information about your license. You cannot make changes to the fields listed here, but if changes are needed, you can submit an amendment form. For information on filing amendments, see the CalCannabis website.

When renewing your license, however, you can change your current designation as either a Medicinal or Adult-Use cultivator. On the Renewal Information page, your Current Designation is shown. Next, you can choose a new designation (if so desired). Click the Yes radio button, your New Designation displays below.

For more information, please visit: calcannabis.cdfa.ca.gov

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On the **Acknowledge Declarations** page, check off the box next to each statement confirming your acceptance, then click **Continue Application**.

The **Review** page is next. You may go back and make changes to any previous section using the **Edit** buttons on this page. When ready, Check the box indicating you agree with the certification statement, then click **Continue Application**.

On the **Pay Fees** page, select **Check Out** to pay with a card, or **Cash Payment** to pay in person at the nearest **Payment** office. These two options are the same ones you used to pay your license fees.

See the Quick Reference titled **Guide to the CalCannabis Licensing System** for instructions.
Note: When selecting the Cash Payment option, the record number generated will look like this: DUB19-00000-004OF. To schedule an appointment for cash payment, please use the renewal record number located under My Licenses.

Print Your License Certificate

After making your payment, the CalCannabis Licensing Division staff will review your renewal application and payment. You may see a status of Deferred Payment until that review occurs.

Once approved, however, your license will show a Status of Active, and your new Expires On date will show that it has been extended for one year.

Click on the License Number blue link to open your license record and print your license certificate.
In your license record, click on the **Record Info** dropdown list and choose **Attachments**.

At the top of your attachments list, you should see your official license certificate. You can open this PDF by clicking on its title.

Print your renewed license certificate and post it at your licensed premises.