

# EGG HANDLER AND PRODUCER REGISTRATION FORM INSTRUCTION/ INFORMATION SHEET

Please read the following information and instructions prior to completing the application for an egg handler registration. We request that you either **type or print clearly in ink** in order to avoid any delay in the issuance of the registration for which you are applying. All applications for registration must be complete and include all required attachments. **INCOMPLETE APPLICATIONS WILL NOT BE.**

## APPLICATION FOR REGISTRATION:

**FAC Section 27510.** "Egg Handler" means a person engaged in the business of producing, candling, grading, packing, or otherwise preparing shell eggs or pasteurized in-shell eggs for market or who engages in the operation of selling or marketing eggs that he or she has produced, purchased, or acquired from a producer, or which he or she is marketing on behalf of a producer, whether as owner, agent, employee, or otherwise. This section shall not apply to any purchaser who is a retailer and who does not handle eggs in any other capacity, except as a retailer. \*

**FAC Section 27541.** Any person engaged in business in this state as an egg producer or egg handler, or any out-of-state egg handler or egg producer selling eggs into California, shall register with the secretary. A new registration shall be submitted if any current information changes. \*

**FAC Section 27542.** The certificate of registration shall not be transferable to any person, or be applicable to any location other than the location for which originally issued, and shall be conspicuously displayed at such location. \*

## 1. APPLICANT INFORMATION

### Business Name

If you are applying as an individual/sole proprietorship, please enter your first, middle, and last name. If you are a partnership, please enter the name of the partnership as you wish it to appear on the license. Corporations need to identify themselves as they are registered with the California Secretary of State or the incorporating state if not a California based company. Subsidiaries are considered a separate entity from the corporation and must be licensed separately.

### Premise Address

This is the physical location where you conduct business. If you have more than one office, provide the address of the principal office location. If you conduct business from your residence, please list your complete home address, including zip code.

### Mailing Address

This is the address where official business documents and information can be sent. If your mailing address changes at any time, you should notify the Egg Safety and Quality Management Program so we can update our records.

### Business Phone/Fax

Enter the telephone number where you can be reached during normal business hours. Enter your fax telephone number. Please include area code.

### Contact Information

Please provide the best contact person for registration questions.

## 2. EGG HANDLER BUSINESS INFORMATION

### Business Type

Check the appropriate box which identifies the type of business that you will be conducting. You may check all that is applicable.

Producer – a person engaged in the business of producing eggs from domesticated fowl for human consumption.

Packer – a person engaged in packing eggs/products for sale.

Distributor/Wholesale – warehouse distribution center that ship eggs/products to retailer.

Broker – a person who buys and sells eggs/products for others.

Breaker – egg breaking plant to provide processed egg products for consumption.

Hatchery – a large facility where eggs are hatched under artificial conditions.

### Business Entity

Check the type of business organization and list any owners, members of partnership, or officers of corporation.

## 3. FLOCK/EGG INFORMATION

### Egg Product Type

Check the appropriate box which identifies the type of egg product you will be selling. You may check all that is applicable.

## USDA Grading Program

Provide the P-number if you are part of the USDA grading program. For more information, please visit:

<https://www.ams.usda.gov/publications/qa-shell-eggs>

### Species of Fowl

**FAC Section 27513.** "Eggs" means eggs in the shell from chickens, turkeys, ducks, geese, or any other species of fowl. \* List all species of fowl eggs handled. Use additional pages if necessary.

### Flock Size

List the size of laying flock for all applicable fowl.

### Selling all Eggs to Consumer on Premises

Answer yes *only* if ALL of the eggs are sold on the premises, otherwise answer no.

### Selling at Farmers Market

If you are selling at a farmers market, please list the county where you will be selling your eggs. If you sell in more than one county, please list all. Each location must have a valid registration copy; contact Egg Safety and Quality Management for additional copies.

### Selling Organic Eggs

If *applicable*, please provide the California Organic Registration number and USDA Certification number.

### Special Requirement Eggs

Special Requirement Eggs Definition – Eggs which are labeled as containing a distinguishing quality or condition.

Examples: Higher omega, pasture raised, cage free, free range, balut, etc.

## **4. MILL FEE RESPONSIBILITY**

**FAC Section 27551.** The following persons shall pay to the secretary a maximum fee of fifteen cents (\$0.15) for each 30 dozen eggs sold as provided below:

- (a) California egg handlers shall pay the fee on all egg sales from their own production, on eggs purchased or acquired from California egg producers, and on eggs processed into egg products. California egg handlers shall not pay a fee on eggs purchased from out-of-state egg handlers or egg producers.
- (b) California egg producers shall pay the fee on all egg sales to anyone not registered under this chapter as an egg handler, to out-of-state purchasers, and to egg breaking plants.
- (c) Out-of-state egg handlers and producers shall report and pay the fee on egg sales into California sold to a retailer, producer, handler, or breaking plant, and on egg products brought into the state at a maximum rate of fifteen cents (\$0.15) for each equivalent of 30 dozen eggs.
- (d) Shipments of eggs that are accompanied by a United States Department of Agriculture certificate of grade and sold to the federal government or its agencies are exempt from these fees.
- (e) Eggs sold to household consumers on the premises where produced from a total flock size of 500 hens or less are exempt from these fees.
- (f) The assessment provided for in this section shall only be paid once on any particular egg. \*

If another egg handler is paying the mill fee on your behalf, please provide a letter from that egg handler, on official letterhead and signed by a company official, stating that they are paying the mill fee on your behalf. Mill fees currently only apply to chicken eggs.

## **5. CALIFORNIA DESIGNEE INFORMATION (OUT-OF-STATE ONLY)**

**FAC Section 27685.** Before receiving a registration as required by this chapter, an applicant whose home office or principal place of business is outside of California shall file with the Department the name of an agent in California who is authorized to receive service of process in actions by the state or the Department in the enforcement of this chapter. \*

## **SIGNATURE**

Application **must** be signed and dated by an authorized representative to be valid.

For any additional clarification or assistance, please contact the Egg Safety and Quality Management Program at (916) 900-5062.

\*Refer to the Food and Agricultural Code (FAC) and California Code of Regulations (CCR) for full statute and regulation texts. Links to the FAC and CCR are available at <https://www.cdfa.ca.gov/ahfss/mpes/esqm.html>



**DEPARTMENTAL USE ONLY**

Handler Code	Initials
CA-	
Billing Type:	Mo <input type="checkbox"/> An <input type="checkbox"/> Ex <input type="checkbox"/>

**EGG HANDLER AND PRODUCER REGISTRATION FORM**

517-004a (Rev. 8/19)

**Section 1: Applicant Information**

**Business Name:**

**Premise Address: Street**

**City:**

**State:**

**Zip:**

**Mailing Address: Street**

**City:**

**State:**

**Zip:**

**Business Phone:**

**Business Fax:**

**Business Website:**

**Contact Person:**

**Contact Phone:**

**Email:**

**Section 2: Business Information**

**Business Type:(Check Applicable Boxes)**

Producer ONLY

Packer ONLY

Producer/Packer

Distributor/Wholesale

Broker

Breaker

Hatchery

Other:

**Business Entity:**

Individual

Partnership

Corporation

LLC

LLP

Owners/Members of Partnership/Officers of Corporation	Title	Address	Phone Number

**Section 3: Flock/Egg Information**

**Egg Product Type(s): (Check Applicable Boxes)**

Shell Eggs

Liquid Eggs

Dry Eggs

**USDA Grading Program? P-**

Species of Fowl:	Chicken	Duck	Quail	Other:
Amount of Laying Flock:				
Cases of Shell Eggs Graded/Produced/Handled Monthly: (1 case = 30 Dozen Shell Eggs)				
Cases of Liquid Egg Products Processed/Handled Monthly: (1 Case = 40 lb Liquid)				
Cases of Dry Egg Products Processed/Handled Monthly: (1 Case = 9 lb Liquid)				

**Do you sell organic eggs? .....** Yes No

If yes, CA Organic Registration # , USDA Certification #

**Do you produce Special Requirement Eggs? .....** Yes No

If yes, list type(s):

**Section 4: Mill Fee Responsibility \*Refer to FAC Section 27551**

- Do you sell ALL your eggs to consumers on your premises? ..... Yes No
- Do you purchase eggs/products from out-of-state egg handlers? ..... Yes No
- Do you sell eggs/products to retailers or distributors/brokers? ..... Yes No
- Do you import eggs/products into the State of California? ..... Yes No
- Do you purchase eggs/products from in-state producers? ..... Yes No
- Do you sell or plan to sell at Certified Farmers Markets? ..... Yes No

If yes, list County(s):

Is another egg handler paying the mill fee for you? ..... Yes No

If yes, *please submit with your application, a letterhead proof from each payer.*

Fill out the name of business, handler code (if known), and approximate number of cases each company is paying for monthly (use additional paper if needed)

Handler Code	Name and Address	Approx. Cases

Am I paying for someone's mill fee?..... Yes No

If yes, provide the name of business, handler code (if known), and approximate number of cases you will be paying for monthly (use additional paper if needed)

Handler Code	Name and Address	Approx. Cases

**Section 5: California Designee Information (Out-of-State Registrants) \*Refer to FAC Section 27685**

Resident Agent Name:

Resident Agent Address:  City:  State:  Zip:

Resident Agent Phone Number:  E-mail Address:

**Registration Fees:**

<b>Required Fee:</b>	
Registration Fee	\$75
<b>Optional Fee:</b>	
Inspection Manual	\$15
<b>Total Fees:</b>	<b>\$</b>

Complete and make remittance payable to:  
Egg Safety and Quality Management  
CASHIER, CDFA  
P.O. Box 942872  
Sacramento, CA 94271  
**\*Check or money orders only**

**All Registrations expire at the end of the calendar year regardless of when payment was received.**

\* The application must be signed by an owner, a member of the partnership, or an officer of the corporation under penalty of perjury and submitted with an original signature. By signing this registration form, you declare that you understand all laws and regulations relating to the preparation for market and marketing of shell eggs and/or egg products in the State of California and that all information is complete, accurate, and truthful.

Signature

Print Name

Date