

## AGREEMENT FOR USE AND CARE OF STATE PROVIDED EID EQUIPMENT

The California Department of Food and Agriculture Animal Health Branch (“Department”) owns the Electronic Identification (EID) Equipment (“Equipment”) listed below, and is loaning the Equipment, at no cost, to the responsible party (“Recipient”). In exchange for the use of loaned Equipment, Recipient is required to electronically maintain and submit records to the Department for all applied or distributed EID eartags in cattle and bison.

### RESPONSIBILITIES OF RECIPIENT

The Recipient of the Equipment provided by the Department agrees to the following:

- Use supplied Equipment to gather and transmit EID tag information to the Department.
- Submit EID tag numbers electronically for eartags applied or distributed:
  - Save tag information to Excel (XLS or CSV format, not PDF); the file name must include the Recipient's name and the regulatory document number (e.g., Katie Smith\_123456).
    - If tags are correlated to a paper document (e.g., Report of Heifer Calves Vaccinated -Brucellosis, Certificate of Veterinary Inspection), write “see attached animal IDs” on the corresponding document; and
  - Email the corresponding Excel report and regulatory document to your AHB District Office:
    - Ontario/Redding: [evet@cdfa.ca.gov](mailto:evet@cdfa.ca.gov)
    - Modesto: [cdfa.ahfss\\_ahb\\_modestodata@cdfa.ca.gov](mailto:cdfa.ahfss_ahb_modestodata@cdfa.ca.gov)
    - Tulare: [cdfa.tularedata@cdfa.ca.gov](mailto:cdfa.tularedata@cdfa.ca.gov)
- Follow user manual to maintain Equipment for optimal use.
- Technical questions related to the Equipment’s hardware or software must be directed to the vendor, not the Department.
- Maintain the Equipment in a secure location, accessible only to authorized personnel.
- Any lost, damaged, or stolen Equipment must be reported to the Department immediately.
- Equipment cannot be sold or exchanged with other parties or facilities without Department permission.
- Any changes to Recipient information must be reported to the Department within 30 days of the change.
- Return Equipment to the Department upon termination of business or movement out of state.
- This is a temporary loan.
- Recipient may return Equipment to the Department at any time.
- Recipient must return the Equipment immediately upon request from the Department and the Equipment must be returned to the Department in working condition.

**Failure to comply with the provisions of this agreement may result in the Department terminating this agreement with the Recipient.**



**RESPONSIBILITIES OF DEPARTMENT**

The Department agrees to:

- Issue Equipment at no cost.
- Track loaned Equipment by type, model, and serial number.
- Assist Recipient in Equipment use and transmission of EID eartag information.

**EQUIPMENT DESCRIPTION**

- Quantity: 1 each - Allflex LPR Reader; Serial # \_\_\_\_\_; AHB # \_\_\_\_\_
- Quantity: 1 each - Allflex RS420 Series Stick Reader Kit, Model #RS420-60;  
Serial # \_\_\_\_\_; AHB # \_\_\_\_\_
- Quantity: 1 each - Allflex AWR300 Series Stick Reader Kit; Serial # \_\_\_\_\_;  
AHB # \_\_\_\_\_

**RECIPIENT INFORMATION**

PIN:

Name:

Premises/Business Name (if different):

Mailing Address:

City:	State:	Zip Code:
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Office Phone:	Cell Phone:
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Email:

Signature:	Date:
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**DEPARTMENT USE ONLY**

Equipment Logged (Y/N):	Date:
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Name:

Signature:	Date:
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