## Fairground Emergency Response Activation Recommendations

## Maintain Organizational and Operational Control of Your Fairgrounds When Activated

- Work with your OES contact to define your role in the event and obtain contact info for the lead staff deployed to your fairgrounds
- Get agreements and contracts executed as soon as possible after an emergency activation
- Execute donation management and media plans
- Assign staff to track expenses, register evacuees and animals, serve as spokesperson and secure points of entry
- Attend daily coordination meeting with the response organizations utilizing your fairgrounds, especially during organizational transitions for feeding responsibilities and shelter management