



Disability
CDFA Advisory
Committee

Disability Advisory Committee Meeting Minutes
Held on Thursday, July 18, 2019
at the California Department of Food and Agriculture
2800 Gateway Oaks Drive, Room 262
Sacramento, CA 95833

Teleconference location:
California Department of Food and Agriculture
1220 N Street, Conference Room 133
Sacramento, CA 95814

DAC MEMBERS:

Members Present: David Bott (Alt), Amanda Brown, David DaSilva, Christina Mitchell, Ronald Nies, Stacie Oswald (Alt), Jeffery Richard (Alt), Athar Tariq

Members Absent: Peggy Blincoe, Kathy Diaz (Alt), Mike Fransconi, Colleen Murphy-Vierra (Alt), Thamara Rogers, Tim Valles (Alt), Niki Weber

DAC ADVISORS: Stephanie Kerr

CALL TO ORDER

The Disability Advisory Committee (DAC) Vice Chair David DaSilva called the meeting to order at 9:03 a.m.

ROLL CALL AND INTRODUCTIONS

DAC Advisor Stephanie Kerr conducted the roll call for the DAC. There was a quorum present. Three attendees were present via teleconference.

APPROVAL OF MINUTES

No minutes were available from the meeting held on June 13, 2019. They may be made available and voted on at a subsequent meeting.

EQUAL EMPLOYMENT OPPORTUNITY OFFICE UPDATE

DAC Advisor Stephanie Kerr provided an update on the Department's bilingual plan. If DAC members have questions they should contact the EEO Office for more information.

FINANCIAL REPORT

There was no change to the balance in the DAC Treasury. The current balance is \$297.25.

OUTREACH COMMITTEE UPDATE

DAC Vice Chair David DaSilva reported that Friday, August 9, 2019 is a tentative date for a DAC event with Capital Therapy Dogs. If approved by the Executive Office, the event will be held at the Department's 2800 Gateway Oaks Drive location and run from approximately 10:00-10:30 am, followed by a meet-and-greet with the therapy dogs. The DAC Committee approved going forward with the event, subject to approval by the Executive Office, by a roll call vote of 6-0.

DAC Vice Chair David DaSilva also reported that the Committee will be participating in the California Disability Employment Awareness Fair hosted by the California Highway Patrol at the State Capitol on Thursday, October 10, 2019. DAC members will be asked to cover shifts ranging from 9am-11am; 11am-1pm; and 12pm-2pm. DAC members were encouraged to check with their Branches for potential handouts and DAC Advisor Stephanie Kerr will check with the Office of Public Affairs for potential materials.

DAC DELIVERABLES – MEMBER IDEAS

Regarding the Committee's task to provide more outreach ideas, DAC Member Stacie Oswald reported that someone from the National Alliance on Mental Illness (NAMI) is open to speaking at a DAC mental health event if the Committee is interested.

DAC Vice Chair David DaSilva reported that he viewed online materials posted by the Statewide Disability Advisory Council (SDAC). From the tips offered by SDAC, David expressed an interest in learning more about the Department's Limited Examination and Appointment Program (LEAP); finding out what the Department's hiring rates are for people with disabilities; and having more people with disabilities on the DAC. DAC Advisor Stephanie Kerr stated that the EEO Office can provide that information to the Committee. LEAP classification information can be found at calcareers.ca.gov.

DAC Member Jeffery Richard reported that he has heard several complaints about the overhead lighting in his unit and inquired about the possibility of conducting a lighting survey. DAC Advisor Stephanie Kerr reported that EEO can discuss those issues with the Building Property Management Unit (BPMU).

BYLAWS COMMITTEE UPDATE

DAC Vice Chair David DaSilva reported that he is working on providing a comparison of the current DAC Bylaws with the updates drafted in 2018. Once DAC Members have a chance to review, the Committee can determine if it would like to move forward with re-recommending these changes to the Executive Office.

NEW BUSINESS

NOMINATION & ELECTION OF CHAIRPERSON

Vice Chair David DaSilva opened discussion for nominations for the new DAC Chairperson. Ronald Nies nominated Peggy Blincoe and that nomination was seconded by Amanda Brown. Although absent from the meeting, it was communicated to the DAC by Advisor Stephanie Kerr that Peggy would accept the position if nominated. Peggy was unanimously voted (7-0) to serve as the next DAC Chair following a roll call vote.

PUBLIC COMMENT

None from the public.

DAC Advisor Stephanie Kerr reported that the California Arts Council was looking for a DAC to join because they are such a small agency. However, another state agency already accommodated their request.

DAC Secretary Amanda Brown inquired about the process for adding alternates to the DAC because the alternate for the CalCannabis Cultivating Licensing Division recently retired from state service. DAC Advisor Stephanie Kerr explained that EEO reaches out to Division Directors, but that DAC members may also solicit within their Division to encourage interested persons to get involved. Solicitations for additional alternates are expected to be sent to Division Directors soon.

NEXT MEETING

The next DAC meeting will be held Thursday, August 15, 2019 at 9:00 a.m. at the CDFA Facility located at:

**2800 Gateway Oaks Drive
Conference Room 267
Sacramento, CA 95833.**

Teleconference Location: CDFA, Headquarters, 1220 N Street, Room 133, Sacramento, CA 95814

ADJOURNMENT

The meeting was adjourned by DAC Vice Chair David DaSilva at 9:39 a.m.

Submitted by: Amanda Brown, DAC Committee Secretary